

South Brent Parish Council
www.southbrent.gov.uk

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Cllr Peter Kelly
Cllr Ian O'Connor
Cllr Cathie Pannell
Cllr Rachel Rafiqi
Cllr Glyn Richards
Cllr Paul Astal-Stain
Cllr Lisette Granados

10th November 2020

Dear Councillor

South Brent Parish Council – Finance Committee meeting

You are hereby summoned to attend a meeting of South Brent Parish Council Finance Committee on **Monday 16 November 2020** at **7.30pm** to be held via Zoom.

<https://us02web.zoom.us/j/87071582641?pwd=SDJTR3BvV2h2SE4xMWx4cjZHWUhCQT09>

Meeting ID: 870 7158 2641

Passcode: 805537

Members of the public and the press are most welcome to attend the meeting.

Yours sincerely

Katharine Griffiths

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

AGENDA

- 1) Record of members present.
- 2) Apologies for absence.
- 3) Declarations of interest (and nature) with regard to items on the agenda.
- 4) Consider the granting of dispensations.
- 5) Public participation session with respect to items on the agenda.

- 6) Confirm the minutes of the last meeting (attached) and report on any matters arising – for information only.
- 7) Review of banking arrangements
- 8) Review Salaries payable from 1 April 2021.
- 9) Review the Personal Basic Allowance availability from 1 April 2021.
- 10) Produce a draft Budget and Precept request for recommendation to the Council.
- 11) Training courses attended and future training for Councillors and staff.
- 12) To agree the bank reconciliation.
- 13) Any other relevant matters, including items for the next agenda and date of next meeting.