

South Brent Parish Council
www.southbrent.gov.uk

CHAIRMAN

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CLERK

Mrs Katharine Griffiths
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Cllr Lisette Granados
Cllr Cathie Pannell
Cllr Rachel Rafiqi
Cllr Charlotte Power
Cllr David Hancock

4th November 2020

Dear Councillor,

South Brent Parish Council – Media Committee meeting

You are hereby summoned to attend a meeting of South Brent Parish Council Media Committee on Tuesday 10th November 2020 at 7.30 pm to be held remotely by Zoom. Join Zoom Meeting

<https://us02web.zoom.us/j/86300867508?pwd=aW5jOXkxeVBJSGVnZHhZR2Z2Z1BXdz09>

Meeting ID: 863 0086 7508
Passcode: 112739

Members of the public and the press are most welcome to attend the meeting, please inform the clerk if you wish to attend.

Yours sincerely
Katharine Griffiths
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.

6. Confirm the minutes of the last meeting (attached), and report any matters arising.
7. Parish Council Website - New Design update. Website updates and information. (Cllr Granados)
8. Covid19 Remote council meetings Policy - To form and agree guidelines for remote council meetings and public access to view associated supporting documents. In particular supporting advice from NALC *Don't forget to post agendas and minutes on noticeboards as well. Not everyone is IT literate.* Attached: NALC Guidance and guidelines adopted by other parish councils. (Cllr Granados)
9. Website Accessibility Requirements
 - To consider the NALC guidance and the evaluation tick list (circulated)
 - To consider providing information about Abilitynet for residents and agree for the clerk to gain further information and submit a proposal to the next media committee about Free Website Accessibility Widget available to residents for inclusion into the councils website.(Cllr Granados)
10. Newsletter: Autumn, Winter and Spring (Cllr Granados)
11. Council publications – To discuss and review procedures currently in place and review council standards, if any, in place for local government bodies. (Cllr Granados)
12. Budget request for 2021-22
13. Date of next meeting.