

## South Brent Parish Council

[www.southbrent.gov.uk](http://www.southbrent.gov.uk)

### CHAIRMAN

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Cllr Carol Doree  
Cllr Sue Gaskin  
Cllr Peter Kelly  
Cllr John Rawlinson  
Cllr Glyn Richards  
Cllr Heidi Rodriguez

23 October 2018

Dear Councillor

### South Brent Parish Council – Open Spaces Committee meeting

You are hereby summoned to attend a meeting of the Parish Council Open Spaces Committee to be held on Monday 29 October 2018 at 7.30 p.m. in the Beacon Room, The Old School Centre, Totnes Road, South Brent.

**Members of the public and the press are most welcome to attend the meeting.**

Yours faithfully

*Julia Willoughby*

Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes - at the discretion of the Chairman).

### AGENDA

1. Election of Vice Chairman.
2. Record of members present.
3. Apologies for absence.
4. Declarations of interest (and nature) with regard to items on the agenda.
5. Consider the granting of dispensations.
6. Public participation session with respect to items on the agenda.
7. Confirmation of minutes of the last meeting and report any matters arising – for information only.
8. Request from the park keeper for a cordless pressure washer to assist with cleaning.
9. Update on the following:
  - A. Station Yard.

- B. Vicarage Road Allotment Field.
- C. Grounds maintenance (current contract is until 31.3.19, SHDC would like to tender).
- D. Railway Wood: report dates of inspections carried out and plan future inspections.
- E. Play area at Sanderspool Cross - any repairs or maintenance required, including an update from the park keeper.
- F. Bus shelters - consider any works required.

10. Budget request for 2019-20.

11. Annual inspection of seats, troughs, signs etc. (list attached; any works required to be reported to the clerk).

12. Any items for the next agenda, and the date of the next meeting (29 October).