

# South Brent Parish Council

<http://www.southbrent.gov.uk>

## CHAIRMAN

Cllr Greg Wall  
8 Hillside Close  
South Brent  
Devon  
TQ10 9AZ  
Tel: 01364 73193  
[chairman@southbrent.gov.uk](mailto:chairman@southbrent.gov.uk)



## CLERK

Mrs Julia Willoughby  
PO Box 246  
Totnes  
Devon  
TQ9 9DY  
Tel: 01364 72894  
[clerk@southbrent.gov.uk](mailto:clerk@southbrent.gov.uk)

13 July 2015

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 20 July 2015 at 7.30 p.m., in the side hall at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

**Members of the public and the press are most welcome to attend the meeting.**

Yours sincerely  
*Julia Willoughby*  
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

## AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda.
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Council meeting held on 22 June 2015.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees, working groups and stakeholder groups:  
**Planning Committee** meeting held on 8 June recommendation:  
No changes are required to the Committee terms of reference.  
(Minutes to be adopted.)

**Finance Committee** meeting held on 15 June (minutes forwarded)  
recommendations:

1. No changes are required to the Committee terms of reference.
2. £225 is transferred to Earmarked Reserves for election expenses (not spent in 2014-15) and £4,500 unspent for the Station Yard lease is transferred to Earmarked reserves for Open Spaces (to avoid an overspend this year).
3. The Parish Council considers granting £1,606 to the Recreation Association towards insurance costs from Open Spaces earmarked reserves (see above) and the Parish Council investigates adding the adventure trail and skate park to the Council insurance policy.
4. Standing Order 5 e) has either the Chairman of the Planning Committee or all Chairmen added.
5. A letter is sent to Moortek giving seven days to realign the satellite broadband or the supplier will carry out the repair at their (Moortek's) cost.
6. All Parish Council minutes, accounts and deeds are digitised professionally and the documents stored either with the DCC archive or at a document storage depot.

**Christmas lights working group** meeting held on 15 June (notes forwarded)  
recommendation:

All white LED lighting for this year with ten artificial trees in all, 5' 6" trees as wall features and 8' trees on the pubs and the Anchor - each with white lights. The festoon has red tinsel and will include white LEDs and star flash bulbs; the 'Merry Christmas' garland has red tinsel already and will also have white LEDs – all for a total cost of £2,200 +VAT to be installed before 28 November 2015.

**Beating the Bounds working group** meeting held on 16 June (notes forwarded)  
recommendations:

Beating of the Outer Moorland Bounds takes place on 1 October 2016 and the event finishes in the centre of South Brent.

11. Station Yard: report on the progress of the lease with SHDC.
12. A Parish Basic Allowance (£110 for 2014-15, less tax) can be paid to elected Councillors for 2015-16; if you do not wish to receive this allowance, please notify the clerk in writing (by email) before 20 July 2015.
13. Planning matters:
  - A. Applications:
    - 45/1475/15/F Proposed livestock shed, Marley Thatch Farm, Webland Lane, South Brent;
    - 45/1476/15/F Provision of agricultural building at SX 7154 5991, Skayhorn, Stidston Lane, South Brent;
    - 39-45/1477/15/F Erection of two storey extension and erection of single storey garage on existing hardstanding, Old Marley Lodge, South Brent.
  - B. Any amended applications.
14. Consider whether a further Parish Plan is required for South Brent.
15. Consider the Community Champion Awards, are changes needed?
16. South Brent Community Benefit Fund, applications to be invited for grants over £250.

17. Reinstatement of the disabled parking space in Church Street.
18. Correspondence available on the table at the meeting (or by arrangement with the clerk):
  - a) SHDC: Town and Parish Council event 27 July from 9.15am (two reps per Council).
  - b) SHDC: A new litter bin for the play area would cost £260, fitting £70 and £2 for each time it is emptied.
  - c) Clerks & Councils Direct magazine.
  - d) Devon Association of Local Councils: July newsletter (road wardens etc.).
  - e) Healthwatch Voices newsletter.
  - f) Came & Company Insurance: "No climbing" signs should be considered for the memorial shelter at the play area.
  - g) BASEDtraveler: Offer of publicity packages.
  - h) DCC Highways: Parish and Town Conferences will be held on 14 and 21 October.
  - i) Mr S Hannaford: South Brent has a Dance World cup bronze medallist.
19. Report highway matters and street cleaning required.
20. Finance:
  - Accounts for payment.
  - Staff: the cleaner has now been in post for a three month probationary period and this employment should be reviewed at this stage.
21. Items for press release and/or the newsletter.
22. Items for the next agenda.
23. Dates of Parish Council meetings:
  - 27 July – Finance & Media Committees (joint) meeting – Local Council Award scheme;
  - 17 Aug. – Parish Council meeting (including Planning);
  - 21 Sept. – Planning Committee;
  - 28 Sept. – Parish Council meeting;
  - 5 Oct. - Finance Committee.