

Minutes of the Parish Council meeting held on 23 April 2018 at 7.30 p.m. in the Village Hall, South Brent. The Chairman of the Council welcomed everyone.

Before the meeting a presentation took place when Mr G Jordan who is not available for the Annual Parish Meeting, was presented with the Community Champion Award, for giving his time so generously for charity events over many years.

Open Forum:

Cllr Kelly advised all three village maps have been renewed.

PC 1-4-18 Record of members present

Cllr Cathie Pannell in the Chair, Cllrs Paul Astal-Stain, Carol Doree, Paul Fennessy, Sue Gaskin, Peter Kelly, John Rawlinson, Glyn Richards and Greg Wall; four members of the public and Julia Willoughby clerk to the Council were present.

PC 2-4-18 Apologies for absence

Cllrs Jane Maunder, Antony Power and Heidi Rodriguez have sent apologies, as well as District Cllr Steer.

PC 3-4-18 Declarations of interest (nature and extent) with regard to items on the agenda

Cllr Richards declared a pecuniary interest in item 15, S 106 funding requests and decide on allocation, as he is the Manager of the Old School Centre which has made a request for this funding. Also, he declared a personal interest in amended planning application 0140/18, as the owner is a relative.

Cllr Peter Kelly declared a pecuniary interest in item 15, S 106 funding requests as he is the Chairman of Recreation Association, which has requested funding.

The clerk declared a personal interest in a Community Benefit Fund application.

PC 4-4-18 Consider the granting of dispensations

No applications.

PC 5-4-18 Public participation session with respect to items on the agenda

Mr R Kennerley, Chairman of the Old School Centre Trustees wished to mention their continuing support of the retention of the Post Office for the village; one other option is being investigated or a permanent location at the Old School Centre will be pursued, involving the Parish Council.

In addition, Mr Kennerley wished to support the application for S 106 funds for resurfacing the play area for the Children's Clubs and the entrance to the Community Centre (next to the play area). He will answer any queries or questions the Council may have.

The Parish Council agreed the following items could be brought forward:

Consider the responses requesting S 106 funding and decide on allocation
(*Cllrs Kelly and Richards left the room for the first item.*)

The clerk outlined that with £91,652 available for outdoor recreation facilities and equipped play space, a working group of the Council prepared the Open Space, Sport and Recreation Plan which was approved in October 2017. The Plan has a list of priority projects and the relevant organisations had been contacted again for updated information.

At the present time the final amount required by the Cricket Club is not available, and the timescale for requesting the funding needs to be established. Cllr Fennessy proposed this

matter is deferred until the next meeting, to allow all the detail to be obtained, seconded by Cllr Gaskin and agreed by the Council. (*Cllrs Kelly and Richard re-joined the meeting.*)

Signing of the draft lease with the Recreation Association (awaiting legal advice)

The Council's solicitor has sent on two copies of the final lease, which is ready to be signed. Cllr Richards proposed the lease should be signed straightaway, seconded by Cllr Wall and resolved by the Council. (The lease was signed and witnessed.)

PC 6-4-18 Police report (Crime and Disorder Reduction)

No report.

PC 7-4-18 Confirmation of the accuracy of the minutes of the Parish Council meeting held on 26 March 2018

The minutes were confirmed and signed.

PC 8-4-18 Report matters arising from the minutes – for information only

As reported in the last Open Forum, road works were carried out in Totnes Road but the works were completed during one evening.

PC 9-4-18 District / County Councillors and DNPA Parish Council representatives report

District Councillor Smerdon advised once the Joint Local Plan is declared sound by the Inspector, SHDC will have a defence against *ad hoc* speculative planning applications. SHDC continues to assist South Brent Community Land Trust.

PC 10-4-18 Parish Council Committees and working groups and stakeholder groups:

- A) Update from **Defibrillator Working Group** Cllr Rawlinson had nothing to report; it was agreed this item does not need to remain on the agenda.
- B) Any urgent matters from the **Finance Committee** meeting held on 16 April; Cllr Richards advised there were none.

PC 11-4-18 Update on the interim Post Office at the Old School Centre

Cllr Richards reported the Post Office is operational again, the technical problems are due to the fact that the facility is mobile.

PC 12-4-18 Correspondence circulated to Councillors:

(Due to an error the correspondence below and information regarding the S 106 applications was not circulated; the Council agreed to deal with the two grant applications, items 1 and 4 will be carried forward to the May agenda.)

- 1) Views on the difficulties experienced by local traders, including the issue of business rates; carried forward to the next agenda.
- 2) Citizens Advice Bureau South Hams: application for a grant of £100-250 (£100 granted on 22.5.17). Cllr Richards proposed a grant of £100 is made, seconded by Cllr Kelly and resolved by the Council.
- 3) South Hams CVS: application for a grant of at least £100 (£100 granted on 24.4.17). Cllr Richards proposed a grant of £100 is made, seconded by Cllr Kelly and resolved by the Council.
- 4) Consider the question to be submitted to the Government regarding business rates; carried forward to the next agenda.

PC 13-4-18 Lease of the Station Yard from SHDC: consider any actions required

The Council agreed this topic could be considered by the village centre working group, which will report back to the Parish Council; meanwhile this item will be removed from the agenda.

District Cllr Smerdon and the Rattery road warden were thanked for their help in filling potholes at the entrance to Station Yard.

PC 14-4-18 How can the Parish Council support our local traders and retailers? Report from the local newly formed working group

Cllr Doree advised that she and Cllrs Astal-Stain and Power have met and will arrange a meeting with a representative of Sustainable South Brent. A draft letter to traders will be copied to the clerk before being delivered.

PC 15-4-18 Consider the responses requesting S 106 funding and decide on allocation
(See minute 5-4-18 above.)

PC 16-4-18 Planning matters:

(Chairmanship of the meeting was passed to the Chairman of the Planning Committee, Cllr Gaskin and *Cllr Pannell left the room for this item.*)

Any amended applications;

0140/18 (Amended) Extension to building with first floor terrace and alterations to front elevation at Kingswood House, Exeter Road, South Brent; the Parish Council has no objection to this application.

South Brent Conservation area: tree works proposed at Marlborough House, Church Street; the Parish Council has no objection to this application.

PC 17-4-18 Signing of the draft lease with the Recreation Association (awaiting legal advice)
(See minute 5-4-18 above.)

PC 18-4-18 Consider arrangements for the management of the Old Toll House

Cllr Astal-Stain expressed concerns at the somewhat disorganised state of the interior of the Toll House, which is in the ownership of the Parish Council. Cllr Astal-Stain offered to wash, paint and re-organise the content of the Toll House, this offer was gratefully accepted by the Council. The clerk will advise the neighbouring property.

It was noted the Council would not welcome commercial or political publications.

PC 19-4-18 Should the Parish Council request a permanent Traffic Regulation Order for no waiting at any time in sections of Totnes Road and Plymouth Road?

With the temporary road closure from 4 April in Totnes Road, DCC Highways were contacted to request that Plymouth Road should be coned to prevent parking and gridlock in the village. DCC Highways have advised such suggestions can be made, otherwise a temporary traffic regulation order would be needed to provide cones.

County Councillor Richard Hosking arrived at this point and offered to seek clarification of this issue.

A parishioner has suggested double yellow lines are needed next to the vehicular entrance to the Health Centre, as lorries cannot exit without mounting the grass verge opposite. The Council noted that the verge has been narrowed (some years ago) to assist with this problem. DCC Cllr Hosking advised boulders placed here to prevent vehicles driving over

the verges would be removed or hit by vehicles; the only option may be double yellow lines.

Also:

- DCC offers recycling of bulky and rigid plastics at recycling centres (DIY materials, food trays and pots).
- The DCC winter service along the A38 corridor, will consider formal refuges for motorists.
- A pothole in Plymouth Road has been reported online; Cllr Hosking advised the Highways team has a temporary change of priority, concentrating on safety defects. The pothole will be inspected. (DCC Cllr Hosking left the meeting.)

PC 20-4-18 Safety surfacing in the play area at Sanderspool Cross needs repair; the timescale and approximate cost is being sought

The clerk advised she has not heard from SHDC whether there is a timescale for these works, in view of the possible replacement of the equipment. There may well be an Open Spaces Committee meeting on 14 May (postponed from 19 March) when this will be considered. The park keeper has the binoculars from the infant multi-play equipment.

PC 21-4-18 To comply with General Data Protection Regulations a list of all personal data held by the Council must be compiled before 25 May 2018

The clerk advised the Bill is still in Parliament. The Information Commissioner has stated councils should demonstrate they are moving towards the procedures required.

PC 22-4-18 Arrangements for the Annual Parish Meeting on 30 April 2018

Presentations will be made by those organisations which have received larger grants, reports are in from Council Committee Chairmen and the Young Community Champion Award will be presented.

PC 23-4-18 Update on the Recreation Field

Cllr Kelly reported the tennis posts have been fitted, thanks to a grant from the Community Benefit Fund. Quotations in line with the S 106 application are being pursued. The Recreation Association AGM will take place on 25 April.

PC 24-4-18 Consider possible arrangements for the Remembrance Service in 2018

Cllrs Pannell, Richards and Wall will meet to discuss a special Service booklet for this year. The New Memorial will be unveiled.

PC 25-4-18 Consider any Community Benefit Fund applications

(The clerk declared an interest, as the applicant is a friend and left the room whilst this was considered.)

Mr Dyson's request for £195 to attend the Devon Stave Basket Course was approved by the Council, as this knowledge will be passed on to local residents.

PC 26-4-18 Can this community, through the Parish Council, help in the refugee crisis?

There will be a talk, cake stall, breakfast café and film. The next meeting will take place on 1 May.

PC 27-4-18 Finance: Accounts for payment

The following payments were approved by the Council:

Pennon Water (Direct debit): charges for toilet at S. Cross	11.50
South Brent Village Hall: room hire (Mar)	12.00

South Brent Old School Community Centre Ltd: room hire 7.50, photocopying 4.04	11.54
EDF Energy Ltd (Direct debit): charges for toilet at S. Cross	26.00
South Hams District Council: lease of Station Yard x 2 yearly	2700.00
Peter Tanner Ltd: repairs to swings at S. Cross	756.00
Peter Sings Furniture: repair village map signs	180.00
Open spaces: works to village map signs	65.00
DALC: annual fee + New Councillor training 27.3.18 (AP)	661.86
Payroll 3 payments	1745.52
	TOTAL 6,169.42
RECEIPTS:	
Western Power: wayleave	27.06
HMRC: reimbursement of VAT	3,353.15
SHDC: Precept part 1	32,381.00

PC 28-4-18 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) A cycle event will take place on 5 May, passing through South Brent.
- b) SHDC: launch of SeaMoor Lotto.
- c) Recreation Association: email thanking the Council for the Community Benefit Fund grant of £180.
- d) Devon Association of Local Councils newsletters (including new Standing Orders and GDPR updates).
- e) Community Safety Partnership Forum 17 May (Cllr Astal-Stain is to attend).
- f) BASICS Devon: email thanking the Council for the Community Benefit Fund grant of £920.
- g) DCC Highways: confirmation that a sycamore growing on a verge at Sanderspool Cross is the responsibility of DCC.
- h) Refuge Support Network: email thanking the Council for financial support of £75 for this year.

All noted by the Parish Council.

PC 29-4-18 Report highway matters and any street cleaning required

The clerk will report the pothole in Plymouth Road to our local DCC Highways officer. The Parish Council approved the suggested option for an arrow on the road near the Church indicating 'Ahead only'.

PC 30-4-18 Items for press release and/or the newsletter

Information on the Annual Parish Meeting will be sent to the press.

The meeting closed at 9.14 pm.