

Minutes of the Parish Council meeting held on 19 February 2018 at 7.30 p.m. in the Village Hall, South Brent. The Vice Chairman of the Council welcomed everyone to the meeting.

Open Forum:

Cllr Jane Maunder reported the newsagents in the Anchor Building closed on Friday and opened today under new management.

Cllr Peter Kelly asked Councillors to look at the ivy growing on the Millennium bus shelter; should it stay?

PC 1-2-18 Record of members present

Cllr Heidi Rodriguez in the Chair, Cllrs Carol Doree, Peter Kelly, Jane Maunder, John Rawlinson and Greg Wall; two members of the public and Julia Willoughby clerk to the Council were present.

PC 2-2-18 Apologies for absence

Apologies have been received from Cllrs Paul Fennessy, Sue Gaskin, Antony Power, Glyn Richards and Cathie Pannell; County Councillor Richard Hosking and District Councillors Peter Smerdon and Robert Steer.

PC 3-2-18 Declarations of interest (nature and extent) with regard to items on the agenda

Cllr Peter Kelly declared a pecuniary interest in items 13 (3) and (4) Recreation Association insurance and lease, as he is the Chairman of that organisation.

Cllr Jane Maunder is a trustee of the Recreation Association and also declared a pecuniary interest in 13 (3) and (4); she made the grant application at 13 (1) and will leave the room for these agenda items.

PC 4-2-18 Consider the granting of dispensations

No applications.

PC 5-2-18 Public participation session with respect to items on the agenda

13. Correspondence (Cllrs Kelly and Maunder left the room while these items were considered.)

- 3) Came & Co.: revised quote to insure the Recreation pavilion and outdoor facilities; should the Council increase the cover, the overall premium will be around £2,800 p.a. or £3,010 p.a. to include subsidence cover (a three year agreement is available, with a 5% reduction). Current premium £1,611. Cllr Greg Wall proposed the Parish Council should insure the pavilion and outdoor facilities and the Rec. Association would insure the contents, Public Liability and Employers Liability Insurance; seconded by Cllr Carol Doree and resolved by the Council (subsidence cover will be ascertained).
- 4) Draft lease agreement with the Recreation Association, amended following a meeting on 16 January 2018; a further amendment will be included regarding insurance.

PC 6-2-18 Police report (Crime and Disorder Reduction)

No report.

PC 7-2-18 Confirmation of the accuracy of the minutes of the Parish Council meeting held on 22 January 2017

The minutes were confirmed and signed.

PC 8-2-18 Report matters arising from the minutes – for information only

- PC 13-1-18 (2) The (lamp) Post box at the junction of Church Street and Station Road will be upgraded to a Pillar box.
- PC 17-1-18 A copy of this minute has been sent to a developer.
- PC 21-1-18 The 'No exit' sign has been installed at Station Yard.

PC 9-2-18 Parish Councillor Vacancy and possible co-option arrangements

Cllr Richard Fone has stood down from the Parish Council, the Chairman thanked him for all his efforts on behalf of parishioners since 2014.

The clerk has advertised the vacancy for a possible election if requested; if not, the Parish Council could co-opt a Councillor at the next meeting on 26 March. An item will be included in the Council newsletter.

PC 10-2-18 District / County Councillors and DNPA Parish Council representatives report

A report from District Councillor Smerdon had been circulated; the budget is the main focus of work.

PC 11-2-18 Parish Council Committees and working groups and stakeholder groups:

- A) Update from **Defibrillator Working Group**; Cllr John Rawlinson proposed three defibrillator pads are ordered (£5.40 each); seconded by Cllr Peter Kelly and resolved by the Council.
- B) Minutes of the **Planning Committee** meeting held on 15 January were adopted.

PC 12-2-18 Update on the interim Post Office at the Old School Centre

Residents are very pleased to have this facility and it is working well.

PC 13-2-18 Correspondence circulated to Councillors:

- 1) (*Cllr Maunder left the room while this was considered.*) South Brent Brownies: a multi activity weekend is to take place in Torquay in June; a grant of £15-20 per participant is requested for 15 Brownies. Cllr Peter Kelly proposed a grant of £300 is made, if all the funds are not required the balance should be returned to the Council; seconded by Cllr Carol Doree and resolved by the Council.
- 2) MAT Electrics: annual service and maintenance for Devon Air Ambulance night landing site £89.95 + VAT. Cllr Peter Kelly proposed the Council takes up this offer; seconded by Cllr Carol Doree and resolved by the Council.
- 3) Came & Co.: revised quote to insure the Recreation pavilion and outdoor facilities; should the Council increase the cover the overall premium will be around £2,800 p.a. or £3,010 p.a. to include subsidence cover (a three year agreement is available, with a 5% reduction). Current premium £1,611. (See minute PC 5-2-18 above.)
- 4) Draft lease agreement with the Recreation Association, amended following a meeting on 16 January 2018. (See minute PC 5-2-18 above.)

PC 14-2-18 Planning matters:

Application: 0059/18 Retention of garage with ancillary accommodation above at Pinewood Lodge, Didworthy; the Parish Council has no objection to this application, subject to use being ancillary to the main house.

Any amended applications – none received.

Tree Preservation Order: an application has been made to carry out works to three oak trees at Lower Kerries, South Brent; the Parish Council has no objection to this application.

PC 15-2-18 Overview of the existing lease with SHDC of the Station Yard; SHDC has advised they will be retaining this area (a sale will not be progressed).

This item will be deferred to the next agenda, as an item regarding permanent parking in the car park will be included in the newsletter. Also, clarity on the situation for untaxed and SORN vehicles parked in the car park will be established.

PC 16-2-18 How can the Parish Council support our local traders and retailers?

Cllr Doree will speak to local traders and this item will be carried forward to the next agenda.

PC 17-2-18 Report on Town and Parish (TAP) Fund meeting

Cllr Richards attended the meeting when the grant applications were considered, and understood the Parish Council was to receive £2,025 towards two vehicle activated signs for Exeter Road; this has not yet been confirmed.

PC 18-2-18 Arrangements for the 40th Twinning event in May 2018

Cllr Wall advised that the twinning association has suggested a small committee, including Parish Councillors might organise this event. However, the Council will fund up to £800 for the event, and agreed the organisation and arrangements for the 40th anniversary event are for the Twinning Association to deal with.

PC 19-2-18 Progress with the 'Primrose Trail' for cyclists

Cllr Rawlinson explained the committee is in the process of finding out the landowners along the route and making contact with them. This will be a long process, our M.P. is supportive.

PC 20-2-18 SHDC has inspected the play area at Sanderspool Cross and swing chains need to be renewed by 1 March 2018

Cllr Greg Wall proposed due to the tight timescale that this work is delegated to the clerk to arrange, seconded by Cllr Jane Maunder and resolved by the Council.

PC 21-2-18 Consider possible measures to prevent motorists parking on the cobbles in Wellington Square

The newsletter will contain a request for a granite planter for the cobbled area.

PC 22-2-18 Update on the Recreation Field

Cllr Kelly advised one of the tennis posts has been replaced. The long term aspiration is to finish the car park and install a footpath around the perimeter of the field.

PC 23-2-18 Consider possible arrangements for the Remembrance Service in 2018

Cllr Wall reported the permissions are through for the new memorial for the Church and the Service on 11.11.18 will include the dedication of the memorial.

A poppy festival is planned for the weekend of 11 November.

A new centenary order of service is proposed and it may be necessary to apply to the Council for funding; Cllr Peter Kelly proposed the Council supports this in principle, seconded by Cllr Carol Doree and agreed.

PC 24-2-18 Consider any Community Benefit Fund applications

No applications have been received; the clerk advised £180 remains unspent for this financial year.

PC 25-2-18 Can this community, through the Parish Council, help in the refugee crisis?
Events are continuing. The Refugee Support Group have valued the assistance of the Parish Council during 2017-18.

PC 26-2-18 Finance:

Approved accounts for payment:

Community Benefit Fund:

BASICS Devon: towards a monitor for use by a rapid response volunteer emergency doctor	920
Brent Birders: towards production of the final report 'The Birds of South Brent Parish'	250
(Running total 2017-18	6,120)

South Brent Old School Com. Centre Ltd: grant of £250 for advertising the interim P.O. locally; room hire 12.50	262.50
South Brent and District Caring: annual grant	750.00
Pennon Water (Direct debit): charges for toilet at S. Cross	9.00
South Brent Village Hall: room hire (Jan)	12.00
Open spaces works: fix fence rail	55.00
South Brent Flowers: bouquet delivered 13 January	30.00
Public Works Loan Board (Direct debit): twice yearly loan repayment	1580.19
Information Commissioner: Data Protection registration (re-issued)	35.00
The Rowan Tree: towards electricity for Christmas lights	20.00
Moortek: towards electricity for Christmas lights	20.00
Payroll: 3 payments	1637.32
TOTAL	5,581.01

PC 27-2-18 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) SHDC: news release – free taxi driver training for safer communities.
- b) Devon Association of Local Councils newsletters.
- c) 'Healthwatch Voices' newsletter.
- d) J Clist – Network Rail: following the letter from the Parish Council, a meeting could be held on site. A meeting is not required at this time; in future a meeting should take place prior to planning any arrangements.
- e) Devon Communities Together: reducing fuel costs in rural communities.
- f) DCC Highways: a review of the traffic sensitive street network is to be carried out (the information will be sent on to Councillors).

All noted by the Parish Council.

PC 28-2-18 Report highway matters and street cleaning required

DCC Highways will be advised some paving slabs in Station Road (recently re-laid) are already wobbly.

PC 29-2-18 Items for press release and/or the newsletter

The deadline for the next newsletter is 4 March and various items mentioned during the meeting will be included.

The meeting closed at 8.51 pm.