

Minutes of the Parish Council meeting held on 25 June 2018 at 7.30 p.m. in the Village Hall, South Brent. The Chairman of the Council welcomed everyone and a minute silence was held to mark the passing of a former Councillor.

Open Forum:

A representative of South Dartmoor Community Energy explained a South Brent 'warm and well' project is planned for the winter, which hopes to install energy efficiency improvements in 20 homes and free advice to 100 homes.

The project will work with existing local organisations and hopes to receive local funding.

PC 1-6-18 Record of members present

Cllr Cathie Pannell in the Chair, Cllrs Carol Doree, Paul Fennessy, Sue Gaskin, Peter Kelly, John Rawlinson, Glyn Richards, Heidi Rodriguez and Greg Wall; four members of the public and Julia Willoughby clerk to the Council were present.

PC 2-6-18 Apologies for absence

Cllr Paul Astal-Stain has sent apologies; Cllr Jane Maunder may arrive later.

PC 3-6-18 Declarations of interest (nature and extent) with regard to items on the agenda

- Cllr Peter Kelly declared a prejudicial interest in item 18 (3), a funding request from the Recreation Association, as he is the Chairman of that organisation.
- Cllr Cathie Pannell declared a prejudicial interest in planning matters item 19, as she is a member of Dartmoor National Park Authority.

PC 4-6-18 Consider the granting of dispensations

No applications.

PC 5-6-18 Public participation session with respect to items on the agenda

A member of the public expressed concerns that people are entering the River Avon at Lydia Bridge, when this is private and not open to the public.

The Parish Council is very concerned that 'tombstoning' continues, even when the river is so low. It was agreed that the local press would be contacted about this issue.

PC 6-6-18 Police report (Crime and Disorder Reduction)

No report has been received.

PC 7-6-18 Confirmation of the accuracy of the minutes of the Annual Parish Meeting held on 30 April, the extraordinary Parish Council meeting held on 14 May and the Parish Council meeting held on 21 May 2018

The three sets of minutes were confirmed and signed.

PC 8-6-18 Report matters arising from the minutes – for information only

33-5-18 At the entrance to Clobells, double yellow lines have been provided recently on one side of the road only; this has exacerbated the parking issues at the beginning and end of the school day and has made the situation equally, if not more dangerous.

In Totnes Road (opposite Clobells) double yellow lines are due to be completed, where a vehicle was parked when lining took place.

In Exeter Road, opposite the entrance to Fair Field, double yellow lines have been provided at the entrances to Pool Park and Heather Park but double yellow lines are

required between these locations, for visibility. DCC Cllr Hosking and the Police will be advised.

Cllr Kelly advised the Vehicle Activated Signs have been delivered.

(Numbers PC 9-6-18 and 10-6-18 were omitted from the agenda, in error.)

PC 11-6-18 District / County Councillors and DNPA Parish Council representatives report  
District Councillor Smerdon advised the 'Seamoor Lotto' has been launched by SHDC; all the money raised will go to good causes.

SHDC has advised they have no capacity to empty a bin provided by a parishioner at Shipley Bridge, even though this was agreed last year and the payment made; Cllr Smerdon will make enquiries since household waste is collected in this area.

SHDC has sent on a paying in book for use by the Parish Council (now that SHDC is no longer accepting cheques).

SHDC refuse collections are still intermittent for some areas of the village, Cllr Smerdon will try to help with this.

The 'wallgate' hand washing unit in the toilet at Sanderspool Cross has finally been repaired. Although SHDC has a repairs and maintenance contract the manufacturer had to carry out the work and were twice supplied with the wrong key by SHDC. Meanwhile, the water supply was turned off by SHDC, turned on again for the engineer's visit and left on. A bill has been received for £707 from South West Water, the clerk will apply for a leak allowance.

Cllr Cathie Pannell advised Cllr Hitchins has been elected the Chairman of DNPA, congratulations will be sent on. (See also minute 13-6-18 below.)

PC 12-6-18 Parish Council vacancy, the formal notice to the electorate has been posted  
The clerk posted this notice when Cllr Antony Power unfortunately had to resign from the Parish Council. If an election is not requested there should be enough time to advertise the vacancy and invite candidates to attend the next Council meeting on 23 July.

PC 13-6-18 Parish Council Committees and working groups and stakeholder groups:

**Planning Committee** minutes of the meeting held on 9 April were adopted.

(Cllr Jane Maunder arrived.)

**Open Spaces Committee** meeting held on 14 May recommendations:

- i) The S 106 application includes replacement equipment installation at the Sanderspool Cross play area (inclusive orbit and 'Atlanta Plus') £33,660 + VAT (agreed following public consultation) and the play area fencing and gates are replaced (and protected from strimming) £7,839. This was all decided at the May Parish Council meeting.
- ii) Station Yard: repair of potholes will need to be considered. Cllr Peter Kelly advised there are more potholes in this area. Cllr Glyn Richards proposed the Rattery Road Warden is contacted for his advice, seconded by Cllr Sue Gaskin and resolved by the Council.
- iii) At the beginning of March with the first snowfall the wallgate had a burst pipe; this could not be turned off at the stopcock and there was no access to the wallgate. Our District Councillors will be copied into further enquiries about repairs (see minute 11-6-18 above).

- iv) Damaged guttering on the Millennium bus shelter is removed. Cllr Glyn Richards proposed the guttering should be removed, the vegetation should be chopped at roof level and allowed to die back and the ceiling panelling repaired; seconded by Cllr Heidi Rodriguez and resolved by the Council.
- v) The seat at Splatton is replaced with a wooden one (from Rattery Sawmill); proposed by Cllr Peter Kelly, seconded by Cllr Jane Maunder and resolved by the Council.

It was noted the Queen Mothers' Garden in Clobells still needs work.

**Media Committee** meeting held on 4 June recommendation:

GDPR is added to the terms of reference, if the Parish Council wishes the Media Committee to deal with the requirements of this legislation; proposed by Cllr Heidi Rodriguez, seconded by Cllr Glyn Richards and resolved by the Council.

(Consider a further meeting regarding GDPR including management of documents, posted and emailed newsletters and the database of local groups.)

County Councillors report:

DCC Cllr Richard Hosking had arrived and advised £1,000-2,000 could be available from his Locality Fund for new equipment in the play area.

Cllr Hosking will make enquiries about the missing double yellow lines at the entrance to Clobells and he is trying to resolve the wrongly re-painted traffic arrow in Station Yard.

The double yellow lines requested between the entrance to Heather Park and Pool Park will be reiterated.

Cllr Hosking advised if sink holes re-appear, they should be reported on the DCC website. (Cllr Hosking was thanked for attending and left the meeting.)

**Defibrillator maintenance** report on a faulty cabinet. Cllr John Rawlinson advised the cabinet has been fixed, although the invoice needs to be paid – this will be sorted out.

PC 14-6-18 Additional members of the Planning and Finance Committees, Traders Group and Recreation Association representatives are required

The Council agreed this will be deferred to the next agenda.

PC 15-6-18 Councillors review their current Register of Interests

These are either noted 'no change' and signed and dated or an amendment form is to be completed and all forms returned to the clerk.

PC 16-6-18 SHDC response to request for S 106 funding

SHDC has requested that other funding is sought for the play area improvements:

DCC Locality Fund, up to £2,000 possible; SHDC Locality Fund Cllrs Smerdon and Steer £500 each possible. (The Dartmoor Communities Fund is not open.)

Also SHDC will be advised of the following points:

Improvements at the Parish Council play area are ongoing. Taking into account the replacement of the infant swings (£9,500 from PC reserves) and the replacement of fencing and gates in the near future (£8,000), this is a £1,160 phase.

**Cricket Club:** As the owner of the Recreation Ground, where the cricket nets will be located, the Parish Council considers it appropriate for the funds for this project to also

come to the Council. It will not be possible for the Council to reclaim the VAT, as the ECB grant is to be made to the Cricket Club.

This S106 funding is unique within the South Hams, as South Brent is within the Dartmoor National Park.

The Parish Council was asked to prepare an OSSR Plan and has done so.

The priorities and decisions on those projects have been made; the sum of £91,652.50 is allocated for South Brent.

Is there a possibility that SHDC rules for district wide funding are being applied to South Brent and is this appropriate?

PC 17-6-18 Update on the Post Office at the Old School Centre

The Old School Centre is the permanent location for the Post Office for ten hours each week; works are being arranged so this item will remain on the agenda.

PC 18-6-18 Correspondence circulated to Councillors:

- 1) A parishioner's concerns about traffic issues in the village. The Council understands the sentiments expressed. However, a no right turn from Plymouth Road on to Totnes Road could not be enforced and a one-way system in the village would mean that traffic could speed up.  
Poor driving is raised at Parish Council meetings on a regular basis and reminders are included in the Council newsletters. (Response copied to our County Councillor.)
- 2) Request for the Council to support an approach to our M.P. to remove fossil fuel investments from the Pension Fund for MPs; this has already been agreed.
- 3) Recreation Association: application for a grant of £838 for repairs to the Adventure Trail (*Cllrs Kelly and Maunder have a prejudicial interest and left the room for this item.*) Cllr Glyn Richards proposed the £838 grant is funded from an under-spend on Local projects in 2017-18, seconded by Cllr Heidi Rodriguez and resolved by the Council.
- 4) A parishioner asks that the Millennium bus shelter is attended to, due to detached guttering, encroaching vegetation on the building, damaged ceiling and graffiti (see minute 13-6-18 (iv) above - and the graffiti has been painted out).
- 5) SHDC: Is the Parish Council interested in an asset transfer of Crowder Meadow and St Michael's Close play areas (and other questions about these play areas). The Council response is the ideas put forward would require consultation, which would need to be carried out by the land owner (SHDC).
- 6) Parishioners concerns about antisocial behaviour and trespass in the Lydia Bridge area (see minute 5-6-18 above.)

PC 19-6-18 Planning matters:

(*Cllr Cathie Pannell left the room for this item and Chairmanship was passed to Cllr Glyn Richards.*)

Applications:

0267/18 Erection of single storey extension to side of dwelling at Ashmead, Hillside, South Brent; the Parish Council has no objection to this application.

Any amended applications – none received.

PC 20-6-18 How can the Parish Council support our local traders and retailers? Report from the working group This will be deferred to the next agenda.

PC 21-6-18 Progress with a full size pillar post box in the centre of the village

The clerk has been in contact with Royal Mail; a site scan has been carried out and the works will be completed as soon as possible.

PC 22-6-18 Progress with possible e-bike and car charging points in the village

The possibility of this project at the Recreation Field car park is being investigated.

PC 23-6-18 Plastics recycling

Cllr John Rawlinson advised there is to be a new contract for the kerbside collection, this might include other plastics.

PC 24-6-18 Update on the Recreation Field

Cllr Peter Kelly explained there is no evidence of the type of snake seen at the Recreation Field, the media coverage has been very positive.

The Carnival 'street fair' held at the Recreation Field was successful.

PC 25-6-18 Consider arrangements for the Remembrance Service in 2018

Cllr Greg Wall advised the Archdeacon of Totnes will begin the Service at 10.30 am (to allow for the dedication of the memorial). A special Service booklet for this year will cost £115 +VAT, proposed by Cllr Peter Kelly seconded by Cllr Heidi Rodriguez and resolved by the Council.

All arrangements are in hand.

PC 26-6-18 Although paid for in September 2017, SHDC has not been emptying the bin at Shipley

(See minute 11-6-18 above.).

PC 27-6-18 Consider any Community Benefit Fund applications

South Brent Judo Club has requested a grant of £1,000 towards fees for training camps, competitions and development programmes; proposed by Cllr Jane Maunder seconded by Cllr Greg Wall and resolved by the Council.

The clerk advised that enquiries have been made but DCC does not have the capacity to assist with litter picking equipment for residents of Webland Lane (raised at the last meeting). Cllr Heidi Rodriguez proposed a grant of £250 is made, seconded by Cllr Glyn Richards and resolved by the Council.

PC 28-6-18 Can this community, through the Parish Council, help in the refugee crisis?

On 3 July there will be Refugee Awareness training at the Old School Centre.

On 27 October another classical music and puddings evening will take place.

PC 29-6-18 Finance: Accounts for payment

The following payments were approved by the Council:

**Community Benefit Fund**

M Prosser (for Meditation Group): CBF grant for the purchase of yoga mats	250
SB Recreation Association: <b>CBF grant for</b> repairs to stepping posts of adventure trail and redecorate and repair the pavilion	<u>1,000</u>
Running total 2018-19	<u>1,445</u>

Pennon Water (Direct debit): charges for toilet at S. Cross	11.50
South Brent Village Hall: room hire (May)	12.00
South Brent Old School Community Centre Ltd: PC room hire 12.50, Refugee Group room 7.50 & copying 2.40	22.40
Ricoh UK Ltd (Direct debit): photocopier lease and usage	54.05
T Fivash: delivery of newsletter no. 57	80.00
G Wall: reimbursement of postage for newsletters	116.00
Hawthorns Accounting: update accounting spread sheet	50.00
DALC: Cllrs Fennessy & Power attended training 17 May	60.00
SB Flowers: bouquet (30 April)	25.00
Coeval: Two 30 mph 'Slow down' signs	4937.15
Payroll	2331.32
 Total	 8,949.42

The payment to Coeval will be held pending receipt of programming information for the tablet with the Vehicle Activated Signs.

PC 30-6-18 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) SHDC news releases: Lotto signup, Council for the next year and events to launch the SeaMoor Lotto.
- b) Devon Association of Local Council newsletter.
- c) South Hams CVS: thanks to the Council for the grant of £100.
- d) Citizens Advice South Hams: thanks to the Council for the grant of £100.
- e) DCC mobile library and outreach service consultation (to 28 July).
- f) SHDC: there is adequate provision of bins at Sanderspool Cross (the bin adjacent to Moortek will not be replaced).
- g) SHDC: relaunch of TaP fund as Communities Together Fund.
- h) South Brent Community Energy Society newsletter and AGM 21 June.
- i) Seafarers UK: request to fly the Red Ensign on 3 September.
- j) South Brent Brownies: card thanking the Council for their support.

All noted by the Parish Council.

PC 31-6-18 Report highway matters and any street cleaning required

A water leak repaired in Totnes Road has a ridge appearing in the tarmac.

PC 32-6-18 Items for press release and/or the newsletter

None.

The meeting closed at 9.41 pm.