

Minutes of the Parish Council meeting held on 20 August 2018, at 7.30 p.m., at the Old School Centre, Totnes Road, South Brent. The Chairman welcomed everyone to the meeting, including District Cllr Holway – Chairman of South Hams District Council, who urged local groups to investigate the potential of the ‘Seamoor Lottery’.

Open Forum:

Cllr Peter Kelly advised the dog waste bin at Shipley Bridge car park is not being emptied; it was noted that SHDC has not yet reimbursed the Parish Council for the cost of this service, which initially SHDC stated could be provided.

A member of the public wished to introduce herself to the Council as her family will shortly submit a planning application for a barn in the parish; the Council thanked her for attending and will await the application.

The Chairman has attended the opening of the carnival at Dawlish and a Twinning event.

PC 1-8-18 Record of members present

Cllr Cathie Pannell in the Chair, Cllrs Paul Astal-Stain, Carol Doree, Paul Fennessy, Sue Gaskin, Peter Kelly, Jane Maunder, Ian O’Connor, John Rawlinson, Glyn Richards and Heidi Rodriguez; fourteen members of the public and Julia Willoughby clerk to the Council were present.

PC 2-8-18 Apologies for absence

Cllr Greg Wall, Devon County Cllr Hosking and District Cllr Steer have sent apologies.

PC 3-8-18 Declarations of interest (nature and extent) with regard to items on the agenda

Cllr Heidi Rodriguez and the clerk declared a prejudicial interest in planning applications 0385/18 and 0420/18. Cllr John Rawlinson declared a personal interest in the same application (he could speak as a member of the public but not vote).

Cllrs Peter Kelly and Jane Maunder declared a prejudicial interest in correspondence (2) regarding funding for the Recreation Field.

Cllr Cathie Pannell declared a prejudicial interest in planning matters, as a member of Dartmoor National Park Authority and will leave the room for this item.

PC 4-8-18 Consider the granting of dispensations

No applications.

PC 5-8-18 Public participation session with respect to items on the agenda

None.

The Council agreed planning applications 0385/18 and 0420/18 would be moved forward. Chairmanship was passed to Cllr Glyn Richards - Chairman of the Planning Committee.

(Cllrs Pannell, Rodriguez and the clerk left the room for this item.)

0385/18 Conservatory to front elevation of the house and rear extension at Old

Didworthy Farm, Didworthy, South Brent; the Parish Council recommends refusal of this application. This proposal, due to the previous extension, would exceed the 30% extension limit within the National Park and the conservatory proposed does not preserve the historic character of the building.

0420/18 (Certificate of Lawfulness) Use of Linhay for ancillary domestic storage at Old

Didworthy Farm, Didworthy, South Brent; as members of the Parish Council are not able to provide additional information, the application is noted.

PC 6-8-18 Police report (Crime and Disorder Reduction)

No report has been received.

PC 7-8-18 Confirmation of the accuracy of the Parish Council meeting held on 23 July
The minutes were confirmed and signed.

PC 8-8-18 Report matters arising from the minutes – for information only

Minute 10-7-18 advises “double yellow lines requested between the entrance to Heather Park and Pool Park will probably be included in the development proposed behind Fairfield.” They do not form part of the application.

PC 9-8-18 District / County Councillors and DNPA Parish Council representatives report (including the outcome of the water leak at the play area)

District Councillor Smerdon advised the bills for the repair and for water leaked totalling £1,000 are being investigated by SHDC; at this stage he is unable to say how much assistance will be offered.

Details of another area of the village which has not had waste or recycling collections for 12 weeks will be forwarded to Cllr Smerdon (the residents have contacted SHDC).

£300 is owed to this Council by SHDC following their inability to add the dog waste bin at Shipley Bridge to their collecting schedule (although initially stating this would be collected). It was noted that DNPA do not provide bins at popular location, although this bin is viewed as vital.

A meeting with SHDC will be arranged to explore the possible transfer of ownership or closure of the toilets at Stockbridge Lane and Shipley Bridge.

PC 10-8-18 Parish Council Committees and working groups and stakeholder groups:

Christmas Lights working group meeting held on 30 July recommendations:

Proposed Christmas lighting for 2018: multi-coloured festoon LED lights (no tinsel) from The Oak into Church Street and in Fore Street, zig-zagging across the roads as usual; icicles with ‘warm white’ twinkle lighting attached to gutters (on fascias from the Craft Shop to Mare & Foal) where wall features are normally installed (Luscombe Maye, Craft Shop to Mare & Foal, Butcher to Co-op, Florist to Rowan Tree) and an artificial Christmas tree on The Oak and the Pack Horse. This year the lighting will be on all day (e.g. from 07.00-23.00) each day.

Having established there will be no flashing lights and the cost will increase by £100 (to £2,450 + VAT), Cllr Glyn Richards proposed this lighting scheme for 2018, seconded by Cllr Peter Kelly and resolved by the Council.

The Council agreed Correspondence should be dealt with before the Open Spaces Committee recommendations.

- 1) English Cricket Board: a grant application for new cricket practise nets will have to come from the Parish Council as owners of the Recreation Field, not the Cricket Club; this will release around £3,000 VAT. Cllr Sue Gaskin proposed the Parish Council makes the grant application to ECB and receives all funding for this project, VAT can then be reclaimed by the Council; seconded by Cllr Glyn Richards and resolved by the Council.
- 2) Recreation Association: (*Cllrs Kelly and Maunder left the room while this item was considered.*) The Treasurer of the Recreation Association explained the quotation for works to the car park has increased to £39,530, as the advice is that all drainage should be included at this time; there is a shortfall of £3,830 (or £1,330

depending on a grant application). Cllr Glyn Richards proposed SHDC is asked to release from S 106 funds the balance from the cricket nets, which would have been allocated towards VAT; seconded by Cllr Heidi Rodriguez and resolved by the Council.

- 3) Playdale Ltd.: Final quotation for the replacement equipment at Sanderspool Cross play area is £37,934; should the Council arrange removal of the existing equipment (cost £1,245)? The Council agreed this price increase is unacceptable and the clerk will contact the company. The Council agreed it would be desirable for Playdale to remove the slide and seesaw; it was noted the new slide will face south west rather than north. This matter will be deferred to query the costs.
- 4) SHDC: transfer to the Parish Council or closure of the public toilets at Stockbridge Lane and Shipley Bridge are proposed. A breakdown of the costs to SHDC will be requested and there will be a meeting with SHDC to discuss the options
- 5) Request for the Council to oppose the treatment of fracking developments as 'permitted development'. Standing Order 9 a. was brought to the attention of the Parish Council:

'A motion shall relate to the responsibilities of the meeting which it is tabled for and in any event shall relate to the performance of the council's statutory functions, powers and obligations or an issue which specifically affects the council's area or its residents.'

This request was noted by the Council.

Open Spaces Committee meeting held on 30 July recommendations:

- A. The play area fencing and gates are replaced, as it would be foolhardy not to do so with the arrival of new equipment. This was priority No. 4 in the OSSR list and £5,084 is available from the S 106 'play' funds (the remainder could come from earmarked reserves). This will go back to the Committee to consider what is possible following the current S 106 projects in the pipeline.
 - B. The seat at Sanderspool Cross roundabout next to the play area needs to be repaired or replaced; this can be checked by the parish handyman.
 - C. The introduction of wildflower meadows is supported by the Parish Council, as long as the areas are suitable; agreed.
 - D. The terms of reference are amended at (7) to £500 (rather than £50); agreed by the Council.
7. This committee will have a delegated limit of £50 to carry out urgent repairs, in consultation with the Clerk, between full Council Meetings.
- E. Investigate changing a picnic table and taking into consideration the point made about positioning the new equipment – this was discussed with the play equipment supplier and the table locations will be kept under review.

A-E proposed by Cllr Paul Astal-Stain, seconded by Cllr Jane Maunder and agreed by the Council.

PC 11-8-18 Additional members of the Planning and Finance Committees, Traders Group and Recreation Association representatives are required

Cllr Ian O'Connor offered to join the Planning and Finance Committees, the Traders' Local Consortium and the Recreation Association. Cllr Jane Maunder will also join the Traders' Local Consortium.

PC 12-8-18 Councillors review their current Register of Interests

All Registers of Interests are now up-to-date.

PC 13-8-18 Progress with S 106 funding projects

(See minute 10-8-18 – Correspondence above.)

PC 14-8-18 Correspondence circulated to Councillors:

(See minute 10-8-18 above.)

PC 15-8-18 Planning matters:

(Cllr Cathie Pannell left the room for this item and Chairmanship was passed to Cllr Glyn Richards.)

Applications:

0380/18 (amended) Retention of existing commercial building at River View and change of use and conversion of Mill House from B1 to three dwellings at Manor Mill, Exeter Road, South Brent; the Parish Council recommends refusal of this application.

- The vehicle access/egress is dangerous;
- Pedestrian access to the site would need to be provided;
- A suitable footway link to the village centre and the foot/cycle path would be required; the existing footway is very narrow adjacent to Beacon Terrace.

0385/18 Conservatory to front elevation of the house and rear extension at Old Didworthy Farm, Didworthy, South Brent; (see minute 5-8-18 above).

0403/18 Single storey extension at ground floor level in masonry and timber frame to existing villa, containing bin store, utility room, bathroom and artist studio at 24 Higher Green South Brent; the Parish Council has no objection to this application.

0420/18 (Certificate of Lawfulness) Use of Linhay for ancillary domestic storage at Old Didworthy Farm, Didworthy, South Brent; (see minute 5-8-18 above).

Any other amended applications, including:

0285/18 Change of use of agricultural building and stables to equestrian and retention of 3 field shelters (Retrospective) at Stippadon Farm, South Brent; the Parish Council objects to this application due to the isolated location.

0290/18 land at Lutton addition of generator and soakaway, removal of parking – for information only.

PC 16-8-18 There are plans for an event at the Village Hall to mark the centenary of the end of the First World War, the Parish Council may be asked to assist with funding

The Village Hall has been booked for 15 December for a celebration of the centenary of the end of the First World War. The Chairman explained this is being organised by individuals for our community and music of the era, a light supper and entertainment are envisaged. Cllr Paul Astal-Stain proposed that the Council supports such an event, in principle, funding of £500 could be allocated from the Personal Basic Allowance budget line, seconded by Cllr Paul Fennessy and resolved by the Council.

PC 17-8-18 Clarification of the work carried out by the Parish Handyman

The Council agreed that any works will always be offered to the Parish Handyman, in the first place (for a decision on the work).

The Council noted that it is very valuable to be able to call on someone sensible, competent, capable and reliable - and this is how the Parish Council would like to continue.

PC 18-8-18 Report from the Traders' Local Consortium

A report on the meeting held on 14 August had been circulated to Councillors. Cllr Paul Astal-Stain asked whether the Parish Council would support the introduction of hanging baskets in the centre of the village, as long as the landlord approves the Council would support this in principle. A bank account could be set up for the TLC. Flower beds on the roundabout at Sanderspool Cross could perhaps be sponsored by a trader (with associated plaque). The granite troughs are planted twice each year. When Cllr Astal-Stain contacts DCC Cllr Hosking for his help, the clerk will be copied in. The idea of a trade fair (e.g. antiques fair) will be investigated. Correspondence from our M.P. about business rates will be forwarded to Cllr Astal-Stain. Parking difficulties in the village were also discussed by the traders; the Parish Council agreed to review the lease of the Station Yard at the September meeting and include an item in the forthcoming newsletter.

PC 19-8-18 Motorists are abusing the use of the disabled parking bay in Church Street
Cllr Glyn Richards advised this is particularly prevalent in the early evening; DCC will be contacted regarding parking enforcement.

PC 20-8-18 Update on the Post Office at the Old School Centre
Progress is being made with IT.

PC 21-8-18 Works required to trees in Station Yard
Mr Pannell, Parish Tree Warden has applied for necessary tree works to be carried out on the grass verges of the car park, some parking spaces will not be usable during the works. The cost is not yet known.

PC 22-8-18 Our Village Crier has had to step down from this role
The Chairman will deliver a letter expressing the thanks of the Council for the wonderful service of our Village Crier over recent years. A volunteer will be sought to take on this role.

PC 23-8-18 Structural survey of the Toll House
The clerk understands the survey has taken place although the report has not yet been received. (The fire extinguisher in the building needs to be serviced.)

PC 24-8-18 Update on the Recreation Field
Cllr Peter Kelly advised the skate park shelter has been repaired and the proposed footpath around the perimeter of the Recreation Field is being pursued.

PC 25-8-18 Consider arrangements for the Remembrance Service in 2018
The special Service booklets for this year have arrived.

PC 26-8-18 Consider any Community Benefit Fund applications
South Brent Twinning – Youth has requested a grant of £250 towards a day of activities such as an outing to Woodlands theme park. The guidelines for this funding stream state: 'The fund shall not be used for political, religious, entertainment or hospitality purposes'

The Council agreed this application would not be suitable for this fund but the Twinning Youth group could apply directly to the Parish Council (or other organisations) for a grant.

PC 27-8-18 Can this community, through the Parish Council, help in the refugee crisis?

There will be a fundraising classical concert on 27 October.

PC 28-8-18 Arrange an informal meeting to progress the requirements of GDPR

As this falls under the remit of the Media Committee, GDPR will be included on the agenda for the next meeting on 15 October. Meanwhile, draft privacy notices will be included on the September agenda.

PC 29-8-18 Finance: Accounts for payment

The following payments were approved by the Council:

PAYMENTS:

Community Benefit Fund

South Dartmoor Community Energy: Warm and Well South Brent towards drop-in sessions and to promote the project	1,000
Running total 2018-19	3,695

SB & District Caring: grant towards the client transport service	500.00
Pennon Water (Direct debit): charges for toilet at S. Cross	11.50
South Brent Village Hall: room hire (July)	12.00
South Brent Old School Community Centre Ltd: PC room hire	22.50
Refugee Group room hire	7.50
Public Works Loan Board (Direct debit): loans for Allot. Field and 'The Patch'	1557.13
G Richards: reimbursement, printing 500 Remembrance Service Booklets for 2018	124.20
Payroll	1690.23
TOTAL	4,925.06

RECEIPTS:

SHDC: Locality Fund grant 2 x £500 (for play equipment)	1000.00
DCC: Locality Budget (for play equipment)	1000.00

PC 30-8-18 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) Devon Association of Local Councils newsletters.
- b) DCC Highways: response to a parishioners concerns about traffic flow.
- c) DCC Highways: an investigation will be carried out into the sink hole in Fore Street.
- d) SHDC: improving the recycling service.
- e) SHDC: the Government will continue to defer referendum principles for parish councils.
- f) South Brent Scouts: post card from Scotland.
- g) Office of the Police and Crime Commissioner: proposed merger of Devon and Cornwall Police with Dorset Police.

All noted by the Parish Council.

PC 31-8-18 Report highway matters and any street cleaning required

The two Vehicle Activated Signs have been installed in Exeter Road, Cllr Peter Kelly was thanked for all his work on this project. Speed data is being collected and can be sent on electronically.

PC 32-8-18 Items for press release and/or the newsletter Newsletter items by 2.9.18.

The meeting closed at 10.25 pm