

Minutes of the Parish Council meeting held on 22 October 2018, at 7.30 p.m., at the Village Hall, Station Approach, South Brent. The Vice Chairman welcomed everyone to the meeting.

Open Forum:

A parishioner wished to introduce a new illustrated book, which with the help of donations can be provided for every primary school in Devon. There is a crowdfunding campaign until 14 November and various organisations are assisting with the project. Due to the timescale there is no grant application to the Parish Council today.

PC 1-10-18 Record of members present

Cllr Heidi Rodriguez in the Chair, Cllrs Paul Astal-Stain, Sue Gaskin, Peter Kelly, Ian O'Connor, John Rawlinson and Glyn Richards; four members of the public and Julia Willoughby clerk to the Council were present.

PC 2-10-18 Apologies for absence

Cllrs Carol Doree, Paul Fennessy, Jane Maunder, Cathie Pannell, Greg Wall and District Cllr Steer have sent apologies.

PC 3-10-18 Declarations of interest (nature and extent) with regard to items on the agenda

Cllr Ian O'Connor declared a prejudicial interest in item 12 (1) a grant application from the Carnival, as he assists with their events.

Cllr Glyn Richards declared a personal interest in item 12 (3), changes to the noticeboard at the Old School Centre, as he is the Manager.

PC 4-10-18 Consider the granting of dispensations

No applications.

PC 5-10-18 Public participation session with respect to items on the agenda

The Council agreed item 12 (1) could be brought forward on the agenda.

Correspondence circulated to Councillors:

- 1) South Brent Carnival: *(Cllr Ian O'Connor left the room while this item was considered.)* Grant request towards insurance of £661 for 12 months. The Treasurer of the Carnival advised this year two fund raising events were cancelled due to bad weather and the float has achieved seven first places at carnivals this season. Cllr Paul Astal-Stain proposed a grant of £661 is made for the insurance cost, seconded by Cllr Peter Kelly and resolved by the Council.
- 2) SB Old School Community Centre: the Trustees would like to replace the existing wooden slatted village noticeboard. The Council observed that the new notice boards proposed will improve the appearance of this area and tidy it up.

PC 6-10-18 Police report (Crime and Disorder Reduction)

No report has been received.

PC 7-10-18 Confirmation of the accuracy of the Parish Council meeting held on 24 September 2018

The minutes were confirmed and signed.

PC 8-10-18 Report matters arising from the minutes – for information only

None.

PC 9-10-18 District / County Councillors and DNPA Parish Council representatives report (including any assistance with the costs of the water leak at the play area)

District Councillor Smerdon again stated 50% towards the water leaked (total £700) will be paid by SHDC.

District Cllr Smerdon also advised a contract for waste and recycling is due to be decided in December – there will be changes from 2020.

A review of the boundaries of National Parks and Areas of Outstanding Natural Beauty is under consultation.

DCC Councillor Hosking will investigate the issue of where larger vehicles park (DCC school buses).

He has received a funding application from the Recreation Association (*Cllrs Peter Kelly and Ian O'Connor left the room while this item was considered*). A grant has been requested for improvements to the BMX track, the Council is in favour of these works and of this application approved.

A reassessment of payments made to foster carers is underway, with a view to increasing the number of foster carers.

PC 10-10-18 Parish Council Committees and working groups and stakeholder groups:

**Planning Committee** meeting held on 16 July the minutes were adopted.

**Finance Committee** meeting held on 1 October 2018 (draft minutes attached), recommendations:

- A. Section 3 (External audit report) of the Annual Governance and Accountability Return for 2017-18 brought forward no matters to report to the Council. The clerk was thanked for her efforts.
  - B. Post of clerk: The first Devon Assoc. of Local Councils job advert is used, also requesting a CV and two referees, advertising the post from 1 November 2018 in the village, also with DALC and in the Ivybridge Gazette. (Interviews will take place in mid-late January, with the post being offered from 1 April, depending on experience.)
  - C. The Vehicle Activated Signs and tablet will be included on the asset register, as will the fourth trough in Wellington Square and the defibrillators (if necessary).
  - D. A colour photocopier which also scans to email could be leased for the same quarterly charge (£42) with a low print cost, is accepted by the Council.
  - E. No changes are required to the complaints, grievance and discipline procedures.
  - F. No changes are required to the Financial Regulations.
  - G. No changes are required to the Risk Register.
  - H. Cllr Wall remains a bank signatory (with Councillors Kelly, Pannell and Richards); Cllrs Astal-Stain, O'Connor and Rodriguez are added as bank signatories.
- A-H proposed by Cllr John Rawlinson seconded by Cllr Peter Kelly and resolved by the Council.

**Defibrillators** – consider siting a defibrillator at the Village Hall. It was noted that the third defibrillator was temporarily located at the Old School Centre (as Shipley Bridge was too problematic); with the Gym and lunch club etc. at the Old School Centre this is an appropriate location.

This question will be included on the November Parish Council agenda (indoor defibrillators are also available).

PC 11-10-18 Progress with S 106 funding projects (disposal of slide, delay in Cricket nets etc).

The new play equipment installation began today; the slide is available for collection.

Following the agreement of the Parish Council to make the grant application of £20,000 to the English Cricket Board for the new practise nets, the ECB have since said that the grant application should be made by the Recreation Association. As the VAT could not then be re-claimed, this will have a knock-on effect of other projects; the clerk is trying to clarify whether this must happen.

PC 12-10-18 Correspondence circulated to Councillors:

- 3) South Brent Carnival: grant request towards insurance of £661 for 12 months. (See minute PC 5-10-18 above.)
- 4) A parishioner requests that the VAS sign facing traffic from the Plymouth direction is placed nearer the start of the 30 mph zone. The location of the Vehicle Activated Speed sign is as recommended by our local DCC Highways Officer, whose advice was accepted by the Council.
- 5) SB Old School Community Centre: the Trustees would like to replace the existing wooden slatted village noticeboard. (See minute PC 5-10-18 above.)
- 6) Police: action is being taken to tackle anti-social motorists at Marley Head; noted.

PC 13-10-18 Planning matters:

*(Chairmanship was passed to Cllr Glyn Richards.)*

Any amended applications, including:

- 0346/18 Erection of 40 dwellings, including 14 affordable and associated infrastructure, land adjacent to Fairfield, South Brent; (any further final comments from the Council).

It is anticipated this application will go the DNPA for a decision on 2 November; the Council agreed Cllr Glyn Richards should attend the meeting to speak on behalf of the Parish Council. The following comments were also agreed:

**The Parish Council objects to this application** for the following reasons:

The Parish Council and the community of South Brent are very concerned at the lack of a safe crossing point across Exeter Road and a contribution to Open Space, Sport and Recreation facilities in the Parish as there is no provision for this within the development.

### **Highways Issues**

The approved 'Development Brief' states' **"Possible Exeter Road crossing point to the West of Fairfield to provide safer pedestrian routes to existing amenities"** this is needed as there is **"currently no crossing provision to connect existing developments with pedestrian linkages to village centre"** These quotes have been taken directly for the approved Development Brief.

DCC Highways stated with the application for Middle and Lower Green, that a crossing point was not justified. This view is contrary to the Development Brief and the views and concerns of the whole community of South Brent as this development will increase the number of properties built South of Exeter Road to 150 over the past 30 years. Also, the increased frequency of the A38 being closed between Marley Head and Carew junctions,

with traffic diverted through South Brent - and the current review of the exit from the Petrol Station at Carew junction, with a possible solution for traffic leaving the petrol station being redirected through South Brent to re-join the A38 at Marley Head.

We are not demanding a traffic light controlled, pelican crossing but an uncontrolled, raised 'table top' Zebra crossing. This would provide a safe crossing point while reducing the current antisocial driving at speed and drifting which takes place between Sanderspool Cross and Marley Head roundabout most nights, of which the Police are well aware.

### **Planning Obligation**

The public consultation exercise of the 'Development Brief' identified a community desire that both developments should provide a financial contribution to the improvement of existing 'Open Space, Sport and Recreation facilities' (OSSR) in the Parish, in lieu of onsite provision. The figure would be arrived at using the adopted formula applied by South Hams District Council with the money transferred to the District Council to pursue these objectives.

Without these amendments South Brent Parish Council vehemently recommends refusal of this application.

#### PC 14-10-18 Review the continuation of the lease with SHDC for the Station Yard including a possible further meeting with SHDC

It was noted that this ten year lease was taken up, but the Parish Council can make no changes at all and has no control over the use. The clerk will make further enquiries with SHDC regarding the lease.

#### PC 15-10-18 Transfer or closure of toilets at Stockbridge Lane and Shipley Bridge by SHDC

A meeting was held on 26 September, attended by representatives of the Parish and District Councils. These are the options for the toilets in Stockbridge Lane:

- 1) A freehold transfer to the Parish Council.
- 2) Parish Council contribute to SHDC continuing the service.
- 3) Closure.

It was noted that the toilets at Shipley Bridge are a different matter, due to the involvement of DNPA and these will be subject to separate discussions with the National Park.

Taking into account comments from parishioners and businesses (requested in the Council newsletter) Cllr Peter Kelly proposed that the Council pursues the option of a freehold transfer of these toilets to the Parish Council, on the basis that SHDC will cover the legal costs involved (as stated at a meeting held on 26 September).

This proposal was seconded by Cllr Glyn Richards and unanimously resolved by the Council.

It may be possible to have one unisex cubicle rather than the facilities available at present.

PC 16-10-18 Response from Royal Mail: a larger post box has been requested, as a pillar box could not be sited opposite the Village Shop

Royal Mail had suggested that a post box could be located inside the Co-op store; the Parish Council is not in favour of this and requests a larger post box is installed on the existing post.

PC 17-10-18 Arrangements for Christmas lights 2018

The lights will be switched on before the winter carnival; letters have been delivered to all premises in the centre of the village.

PC 18-10-18 Summary of Devon Association of Local Councils AGM workshops

Cllr Glyn Richards attended a workshop on the General Data Protection Regulations and learned that Councillors should use their Parish Council email for any Parish Council business, although at present these email addresses have no response function. This issue was discussed at the Media Committee meeting last week and will be included on the agenda for the November Parish Council meeting.

PC 19-10-18 Update from the Traders' Local Consortium

Cllr Paul Astal-Stain advised there will be another meeting before Christmas.

PC 20-10-18 Works schedule for trees in Station Yard

The tree surgeon will carry out the works on 26 October and will cone off the adjacent parking spaces, advising motorists that the works are to take place.

PC 21-10-18 Request for shelter to be provided for school children near London Inn Mews (travelling in both directions)

There is limited space available and the Parish Council does not own the adjacent grass bank, so it is difficult to see how this could be achieved.

PC 22-10-18 Celebration event to mark the centenary of the end of the First World War  
Preparations for this event are ongoing and working capital will be requested.

PC 23-10-18 Any response to the request for a Village (Town) Crier?

The clerk advised there has been one application; the applicant will be invited to attend the next Council meeting.

PC 24-10-18 Update on the Recreation Field

Cllr Peter Kelly reported the BMX track is being refurbished. An incident involving a dog is being dealt with by SHDC.

PC 25-10-18 Update on arrangements for the Remembrance Service in 2018

Councillors who will read the names of the fallen will be passed to Cllr Greg Wall.

PC 26-10-18 Consider any Community Benefit Fund applications

No applications.

PC 27-10-18 Can this community, through the Parish Council, help in the refugee crisis?

There will be a fundraising classical concert on 27 October.

PC 28-10-18 Finance:

- i) Charles Arnold-Baker 11<sup>th</sup> edition available at £103.99; Cllr Glyn Richards proposed this publication is obtained, seconded by Cllr Paul Astal-Stain and resolved by the Council.
- ii) The following payments were approved by the Council:

**PAYMENTS:**

Cheque signed 1.10.18:	
Playdale Playgrounds Ltd: 50% deposit for new equipment	17,000.00
Cheque signed 4.10.18:	
Playdale Playgrounds Ltd: VAT element on previous payment	3,400.00
Re-issued cheque (snail damage)	
T Fivash: cheque 3407 returned, could not be presented	80.00
Pennon Water (Direct debit): charges for toilet at S. Cross	137.00
South Brent Village Hall: room hire 24 Sept.	12.00
South West Grounds Maintenance: weed spraying	210.00
EDF Energy (Direct debit): elec. for S. Cross toilet	26.00
SHDC: Lease of Station Yard (every 6 months)	2,700.00
The Consortium: toilet tissue	20.24
Wakeleys Ltd: cleaning products and equipment (S. Cross)	32.71
PCA Consulting Engineers: survey fee (Old Toll House)	282.00
C Pannell: gift for retiring Village Crier	15.90
Payroll	<u>1,853.09</u>
TOTAL	25,768.94

**RECEIPTS:**

SHDC: S 106 payment, towards cricket nets	12555.40
SHDC: TAP grant 2017-18	1964.79
Aspire Safety Ltd: donation towards Christmas lights 2018	100.00

PC 29-10-18 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) SHDC news releases: Universal Credit roll out; Seamoor Lotto and Devon and Cornwall Police Alert service.
- b) DCC: Does the Parish Council wish to continue the existing grass cutting arrangements for 2019-20? Yes, this will be confirmed.
- c) DALC news.
- d) Kier: Road works in Plymouth Road during November have been cancelled.
- e) SHDC: A response to the public toilet transfer/closure is requested.
- f) Highways England: Overnight resurfacing works 15-25 October.
- g) Devon Communities Together: Resilience Forum 22 November.
- h) Torbay and South Devon NHS: newsletter.
- i) Brent Birders: Thanks to the Council for the recent letter.
- j) Primrose Trail Group: Details of the proposed route will be made public soon.
- k) 'Clerks & Councils Direct' magazine.

All noted by the Parish Council.

PC 30-10-18 Report highway matters and any street cleaning required  
None.

PC 31-10-18 Items for press release and/or the newsletter  
None.

PC 32-10-18 Items for the next agenda  
Noted during the meeting.

The meeting closed at 9.45 pm

DRAFT