

Minutes of the Parish Council meeting held on 10 December 2018, at 7.30 p.m., at the Village Hall, Station Approach, South Brent. The Chairman welcomed everyone to the meeting.

Open Forum: Nothing was raised.

PC 1-12-18 Record of members present

Cllr Cathie Pannell in the Chair, Cllrs Paul Astal-Stain, Carol Doree, Sue Gaskin, Peter Kelly, Jane Maunder Ian O'Connor, John Rawlinson, Glyn Richards, and Greg Wall; one members of the public and Julia Willoughby clerk to the Council were present.

PC 2-12-18 Apologies for absence

Cllrs Paul Fennessy and Heidi Rodriguez, County Councillor Richard Hosking and District Councillors Peter Smerdon and Robert Steer had sent apologies.

PC 3-12-18 Declarations of interest (nature and extent) with regard to items on the agenda

Cllr Glyn Richards declared a prejudicial interest in item 10 Finance Committee (A), salary paid to the park keeper, as she is his daughter.

PC 4-12-18 Consider the granting of dispensations

No applications.

PC 5-12-18 Public participation session with respect to items on the agenda

Nothing was raised.

PC 6-12-18 Police report (Crime and Disorder Reduction)

No report has been received.

PC 7-12-18 Confirmation of the accuracy of the Parish Council meeting held on 26 November 2018

The minutes were confirmed and signed.

PC 8-12-18 Report matters arising from the minutes – for information only

A meeting regarding the 'Central Station' project will be held on 17 January at 7.30 pm; Cllr Ian O'Connor offered to attend.

It was noted that for 2019 a new print of the order of service for Remembrance Sunday will be required.

The Council agreed the following item could be brought forward:

Update from the Traders' Local Consortium

Cllr Paul Astal-Stain advised he has begun gathering views on possible parking restrictions in the Station Yard car park including the potential availability of further land for parking.

South Brent Community Energy Society has offered assistance to the traders.

PC 9-12-18 District / County Councillors and DNPA Parish Council representatives report

DCC Councillor Hosking has reported over £18 million has been received for roads.

There are no plans to change the road layout at the Carew exit from the A 38; further enquiries will be made. A survey of traffic and pedestrian numbers would be useful for seeking a safe crossing in Exeter Road; vehicle numbers from a survey for the last

development would still be relevant, so that a pedestrian survey at the three busiest times of the day, giving numbers and showing on a plan the points where people cross the road would be very useful.

The Council agreed the clerk would contact a trader to submit an entry to a Christmas window competition.

District Councillor Smerdon had reported that SHDC has agreed to a partnership with a private company to provide recycling and waste services from April 2019, saving £3 million.

The Chairman along with Councillors Rawlinson and Richards attended a DNPA workshop on 5 December.

PC 10-12-18 Parish Council Committees and working groups and stakeholder groups:

Finance Committee meeting held on 19 November, recommendations:

- A. (Cllr Glyn Richards left the room while this matter was discussed.) Park keeper – paid at £9 per hour; the Parish Council should decide from which date the park keeper's salary is increased (November 2018 or 1 April 2019). Cllr Peter Kelly advised that in previous years salaries had increased from 1 April and proposed this should continue, seconded by Cllr Greg Wall and resolved by the Council.
- B. The Personal Basic Allowance is available to all elected Councillors for 2019-20; proposed by Cllr Glyn Richards, seconded by Cllr Ian O'Connor and resolved by the Council.
- C. The Committee recommends a draft budget of £67,079 to the Council. The precept request is to be submitted by 1 February; the clerk advised business rates would be payable for the toilets in Stockbridge Lane for 2019-20 (£850 approx.), although the date they will become the responsibility of the Parish Council has not been confirmed. The Council agreed this matter should be deferred to the January agenda.
- D. The changes to bank signatories is deferred until after the election in May 2019; proposed by Cllr Glyn Richards, seconded by Cllr Ian O'Connor and resolved by the Council.

Defibrillators update: the Council agreed this matter should be removed from the agenda.

PC 11-12-18 Progress with S 106 funding projects

It has been established that the Recreation Association will apply for a grant from the English Cricket Board for the cricket nets project and the ECB have now also agreed to cover the VAT cost. A letter will be sent to the Treasurer of the Rec. Association thanking her for her efforts in ensuring that maximum funding comes to South Brent for the cricket club project.

Work on the car park and basketball court has started. It was agreed 'official openings' of the new facilities should be included on the next agenda.

PC 12-12-18 Correspondence circulated to Councillors:

Ivybridge and District Ring & Ride: grant application for £658.70; although requested, no additional information has been received. This item will be carried forward to the next agenda.

PC 13-12-18 Planning matters:

Chairmanship of the meeting was passed to Cllr Glyn Richards, (*Cllr Cathie Pannell left the room whilst the first application was discussed*).

Applications

(*Cllr Glyn Richards declared a personal interest in the first application and made no comment on it.*)

0628/18 Erection of first floor extension over garage at 4 Pool Park, South Brent; the Parish Council has no objection to this application.

3550/18/HHO Single storey rear/side extension at Kerrydowns Farm, Avonwick, South Brent; the Parish Council has no objection to this application.

Tree Preservation Order: application for works to two oak trees at 30 Higher Green, South Brent; the Parish Council has no objection to this application.

Any amended applications: None.

PC 14-12-18 Progress with the installation of a larger post box for the centre of the village

The Parish Council is beginning to despair about the prospects for the Christmas post. If the new pillar box is to be located where the existing 'post box' is, a window will not be obscured.

Royal Mail will be asked for the proposed precise location of the pillar box and an update on any responses received. Our M.P. will be copied in to this correspondence.

PC 15-12-18 Future upkeep of the toilets at Shipley Bridge

It is understood informal discussions are taking place, as there is general agreement that the facility should remain open.

PC 16-12-18 Formal arrangements for signing the lease between the Parish Council and the Recreation Association

Cllr Glyn Richards proposed the Chairman Cllr Cathie Pannell and the Vice Chairman Cllr Heidi Rodriguez should sign the lease between the Parish Council and South Brent Recreation Association; seconded by Cllr Greg Wall and resolved by the Council.

PC 17-12-18 Wild flower planting on verge in Exeter Road; report on meeting

Cllr Peter Kelly advised a meeting took place with representatives of Sustainable South Brent, DCC Highways and the Parish Council. It was suggested the verge immediately next to the play area gate in Exeter Road should be a pilot area, to have the grass removed and for planting with native wildflowers (by Primary School children). As this has no impact on visibility splays at the roundabout Cllr Peter Kelly proposed this project goes ahead and the grounds contractor is informed; seconded by Cllr John Rawlinson and agreed by the Council.

PC 18-12-18 Update from the Traders' Local Consortium

(See minute PC 8-12-18 above.)

PC 19-12-18 Celebration event to mark the centenary of the end of the First World War; update

The Chairman advised this event will take place on Saturday; it is anticipated the grant of £550 from the Council will be reimbursed.

PC 20-12-18 Update on the Recreation Field

A post on the cycle path, preventing vehicles using the shared surface, at the entrance to the Recreation Field (Exeter Road) has been bent over; DCC Highways will be advised.

The Sport England Community Asset Fund could assist with the project to construct a footpath around the playing field; Cllr Glyn Richards proposed that in principle the Parish Council should apply for this funding, seconded by Cllr Ian O'Connor and resolved by the Council (this will be included as an item on the next agenda).

PC 21-12-18 Consider any Community Benefit Fund applications

No applications.

PC 22-12-18 Can this community, through the Parish Council, help in the refugee crisis?

- The 'Serenade evening of string music with puddings' on 27 October raised £1300 for two refugee charities.
- A house bought by a parishioner for the use of refugees has been handed over to Exeter City Council
- Christmas presents for refugees from people in South Brent and clothes and basics for new refugees have been passed on.

A further South Brent Refugee Support Network meeting will be held at the Old School Community Centre on 8 January 2019 to discuss issues, plan local fund-raising and more events in response to the current refugee situation.

PC 23-12-18 Finance:

- i) Repairs to the pedestrian gate into the play area from Exeter Road will cost approximately £750, it was noted this could be funded from the Local Projects budget line; Cllr Carol Doree proposed this work should go ahead, seconded by Cllr Sue Gaskin and resolved by the Council.
- ii) Accounts for payment were approved by the Council:

PAYMENTS:

Community Benefit Fund

The PCC of St Petroc's Church South Brent: shortfall in funding for an additional war memorial

499

Running total 2018-19

4194

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C Pannell: grant for costs of food, bar purchases and publicity for event to mark the centenary of the end of First World War	550.00
Pennon Water (Direct debit): charges for toilet at S. Cross	137.00
South Brent Village Hall: room hire 26 Nov. & cupboard	42.00
SB Old School Com. Centre Ltd: PC room hire etc 15.12;	
Refugee Group 10.70	25.82
South West Grounds Maintenance: Nov & Dec. invoices	612.00
Ricoh UK Ltd (Direct debit): photocopier usage	10.92
Veaseys Printers: 1400 newsletters + consent forms	218.00
T Fivash: delivery of newsletters	80.00
Payroll (4 payments)	<u>2366.05</u>
TOTAL	4540.79

RECEIPTS:

None

PC 24-12-18 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) Carnival Club: email thanking the Council for the grant received.
- b) SHDC: news release – suicide intervention briefings.

Noted by the Parish Council.

PC 25-12-18 Report highway matters and any street cleaning required

DCC highways will be contacted about the following:

- Parking at the entrance to Heather Park (in Exeter Road) for the Nursery School is a problem; could this be designated a 'School zone', as for the primary school?
- Construction is taking place in Noland Park (off Exeter Road); vehicles are parking on the adjacent grass verge – can this be made good when work is completed?
- A signpost as Glazebrook was broken, with no sign for Aish Lane (only for the cycle route).
- Is there scope for kerb markers where there are double yellow lines outside the village hall (Station Approach), to prevent dangerous parking near a 90 degree corner on the highway? (This matter will also be taken to the Village Hall Committee.)
- A local road warden will be contacted again about works in Station Yard.

PC 26-12-18 Items for press release and/or the newsletter

None.

PC 27-12-18 Items for the next agenda

An update on cycle routes will be included on the next agenda as well as items noted during the meeting.

The meeting closed.