

Minutes of the Parish Council meeting held on 24 September 2018, at 7.30 p.m., at the Village Hall, Station Approach, South Brent. The Chairman welcomed everyone to the meeting.

Open Forum: Nothing was raised.

PC 1-9-18 Record of members present

Cllr Cathie Pannell in the Chair, Cllrs Paul Astal-Stain, Carol Doree, Paul Fennessy, Peter Kelly, Ian O'Connor, Glyn Richards, Heidi Rodriguez and Greg Wall; five members of the public and Julia Willoughby clerk to the Council were present.

PC 2-9-18 Apologies for absence

Cllrs Sue Gaskin, Jane Maunder, John Rawlinson and District Cllr Steer have sent apologies.

PC 3-9-18 Declarations of interest (nature and extent) with regard to items on the agenda

Cllr Heidi Rodriguez and the clerk declared a prejudicial interest in planning application 0385/18.

The clerk declared a prejudicial interest in planning application 0460/18.

Cllr Cathie Pannell declared a prejudicial interest in planning matters, as a member of Dartmoor National Park Authority and will leave the room for this item.

PC 4-9-18 Consider the granting of dispensations

No applications.

PC 5-9-18 Public participation session with respect to items on the agenda

None.

PC 6-9-18 Police report (Crime and Disorder Reduction)

No report has been received. Some of our community buildings have recently been subject to vandalism.

PC 7-9-18 Confirmation of the accuracy of the Parish Council meeting held on 20 August

The minutes were confirmed and signed.

PC 8-9-18 Report matters arising from the minutes – for information only

None.

The Council agreed to bring forward the following items:

Correspondence circulated to Councillors:

- 1) Request for a drinking water fountain in the centre of South Brent. A parishioner is keen to provide this amenity for the village although there are many considerations including – planning permission, water supply, maintenance issues e.g. freezing conditions and liabilities (legionella). Enquiries will be made and reported back to the Parish Council.

Review the continuation of the lease with SHDC for the Station Yard including public consultation

A parishioner noted this is an emotive topic and requested that it is not concluded this evening as the traders and Sustainable South Brent would wish to be consulted.

District Cllr Smerdon advised Dittisham Parish Council purchased their car park from SHDC and are now charging for it. SHDC has advised that the Station Yard is not to be

sold. Up to five larger vehicles park in the car park overnight, as well as vehicles which are an almost permanent fixture.

The Council agreed that a meeting with representatives of SHDC should take place to discuss the current situation.

PC 9-9-18 District / County Councillors and DNPA Parish Council representatives report (including any assistance with the costs of the water leak at the play area)

District Councillor Smerdon advised the invoice for the repair of the wallgate will be paid by SHDC as well as 50% towards the water leaked (£700). Cllr Smerdon was thanked very much for this offer. He will also attend a meeting on 26 September when closure or transfer of public toilets is to be discussed.

DNPA will be consulting on the Local Plan between 3 December and 4 February 2019.

(DCC Councillor Hosking – see minute 13-9-18 below.)

PC 10-9-18 Progress with S 106 funding projects

Following the agreement of the Parish Council to make the grant application of £20,000 to the English Cricket Board for the new practise nets, the application for the related S 106 funding of £15,227.40 is to be signed. Cllr Glyn Richards proposed the S 106 offer is signed by the Chairman, seconded by Cllr Heidi Rodriguez and resolved by the Council.

Additional S 106 funding for the works at the Recreation Ground have been agreed by SHDC.

The clerk advised the replacement play area equipment has been ordered, as the quotation for the works was reduced to £34,000 + VAT.

PC 11-9-18 Correspondence circulated to Councillors:

- 2) Request for a drinking water fountain in the centre of South Brent. (See minute 8-9-18 above.)
- 3) Concerns about road safety on the B3372. The Parish Council agreed this email should be sent to the Police for their response.

PC 12-9-18 Draft Standing Orders 2018 to be adopted

Cllr Greg Wall proposed the 2018 Standing Orders should be adopted, seconded by Cllr Paul Astal-Stain and resolved by the Council.

PC 13-9-18 GDPR – draft privacy notices and consent form to be adopted

Cllr Heidi Rodriguez proposed the privacy notices and consent form should be adopted as drafted, seconded by Cllr Greg Wall and resolved by the Council.

DCC Councillor Hosking arrived and thanked the Council for including the item on ‘scams’ in the latest newsletter. He advised that a second payment of £1,000 for the play area improvements could also be made from his Locality Budget.

Cllr Hosking will enquire about vehicles operating as DCC school buses regarding parking. He also advised that an £8.7 million overspend in children’s services is not of undue concern to DCC.

PC 14-9-18 Planning matters:

(Cllr Cathie Pannell left the room for this item and Chairmanship was passed to Cllr Glyn Richards.)

The Chairman advised applications 0385/18, 0424/18 and 0463/18 are now beyond the consultation period, so will not be considered.

Applications:

0385/18 (Amended) Conservatory to front elevation of the house and rear extension at Old Didworthy Farm, Didworthy, South Brent; (not considered, beyond the consultation period).

0424/18 Erection of single storey extension/conservatory at 20 Bishops Mead, South Brent; (not considered, beyond the consultation period).

0460/18 *(The clerk left the room while this application was considered.)* Alterations to rear tenement of terraced house at 3 Greenbank Terrace, Hillside, South Brent; the Parish Council has no objection to this application.

0463/18 Demolition of existing bungalow and outbuilding and replace with dwelling and detached garage at Marle Lodge, Stidston Lane, South Brent; (not considered, beyond the consultation period).

Any other amended applications: None.

South Brent Conservation Area: tree works

Proposed tree works, 29 Church Street; DNPA has not protected these trees with a Tree Preservation Order; the works are permitted.

Proposed tree works, Station Yard car park: this application is made on behalf of the Parish Council; noted.

PC 15-9-18 Review the continuation of the lease with SHDC for the Station Yard including public consultation

(See minute 8-9-18 above.)

PC 16-9-18 Transfer or closure of toilets at Stockbridge Lane and Shipley Bridge by SHDC

A meeting with representatives of SHDC will take place on 26 September; the Parish Council will be represented by Cllrs Astal-Stain, Pannell, Richards, Rodriguez, Wall and the clerk. It was noted that details of costs will be needed.

PC 17-9-18 A structural survey of the Toll House has been completed

The survey was circulated to members of the Council; it was noted that the Parish Handyman should be asked for his assistance with the gutter stop end and outshoot.

PC 18-9-18 Update from the Traders' Local Consortium

Cllr Paul Astal-Stain advised that the TLC has been communicating via email (following limited attendance at the meeting on 14 August). Summary:

An antiques fair will be progressed (also possible beer festival and food festival). Views on the possible toilet closures and the lease of the Station Yard will be carried forward to the next Council meeting.

PC 19-9-18 Update on the Post Office at the Old School Centre

All the I.T. work has been completed – this item may be removed from the agenda.

Royal Mail have been in contact with the Council: there is not enough clearance, on the pavement, for a pillar box in the current location; the simplest solution would be to install a

second lamp box next to the existing one. An alternative would be to seek out an area suitable for a pillar box.

The Council will request a larger post box on the existing post or possible relocation.

PC 20-9-18 Three Councillors would like to attend the Devon Association of Local Councils AGM

Cllr Heidi Rodriguez proposed that Cllr Carol Doree also attends this AGM, seconded by Cllr Glyn Richards and resolved by the Council. (Cllrs Richards and Rodriguez are also to attend.)

PC 21-9-18 Works required to trees in Station Yard

Our Tree Warden has advised felling an ash tree and trimming branches from other trees in the car park area will cost £300; Cllr Glyn Richards proposed these works are carried out, seconded by Cllr Heidi Rodriguez and resolved by the Council.

7 day notices will need to be put up prior to the works and the area coned off; Cllrs Ian O'Connor and Peter Kelly offered to assist with this.

PC 22-9-18 Celebration event to mark the centenary of the end of the First World War

On 15 December a celebration of the centenary of the end of the First World War will take place at the Village Hall, entitled 'Homecoming'. The Chairman advised plans are progressing for a band, a light supper and entertainment. Tickets will be available from Artworks.

(Funding of up to £500 would be allocated from the Personal Basic Allowance budget line.)

PC 23-9-18 Any response to the request for a Village (Town) Crier?

The clerk advised there has been one application and one enquiry; this item will be deferred to the next Council meeting.

PC 24-9-18 Acknowledgement of the achievements of Brent Birders

A letter belatedly congratulating Brent Birders on the publication of 'The Birds of South Brent Parish' will be sent.

PC 25-9-18 Update on the Recreation Field

Cllr Peter Kelly reported the BMX track is being refurbished.

PC 26-9-18 Consider arrangements for the Remembrance Service in 2018

Cllr Greg Wall advised the Service is arranged and the new Memorial is in situ. This year only the unformed youth organisations will process from the centre of the village to St Petroc's.

PC 27-9-18 Consider any Community Benefit Fund applications

No applications.

PC 28-9-18 Can this community, through the Parish Council, help in the refugee crisis?

There will be a fundraising classical concert on 27 October.

PC 29-9-18 Finance: Accounts for payment

Quotation for works to Millennium bus shelter and installation of a replacement seat at Sanderspool Cross will cost a total of £323; proposed by Cllr Paul Fennessy, seconded by Cllr Ian O'Connor and resolved by the Council.

The following payments were approved by the Council:

PAYMENTS:

Pennon Water (Direct debit): charges for toilet at S. Cross	137.00
South West Grounds Maintenance: Aug. & Sept. invoices	612.00
South Brent Old School Community Centre Ltd: PC room hire	15.00
Ricoh UK (Direct debit): photocopier lease and use	56.92
Veaseys Printers: 1450 newsletters	174.40
G Wall: postage for newsletter, reimbursement	113.68
T Fivash: delivery of newsletter	80.00
SHDC: annual insurance and inspection fee (play area S Cross)	240.00
Sutcliffe Play South West Ltd: parts for binoculars (play eq't)	54.28
Payroll	<u>2218.29</u>
TOTAL	3,701.57

RECEIPTS:

SHDC: refund invoice for emptying bin (not carried out)	300.00
DNPA: grant towards replacement village maps	320.00
SHDC: Precept – second payment	29640.00
SHDC: S 106 payment, 50% of play eq't cost	17000.00

PC 30-9-18 Correspondence available on the table at the meeting (or by arrangement with the clerk):

- a) DCC Waiting Restrictions Amendment order, including Clobells entrance.
- b) World Day of Remembrance for road traffic victims (third Sunday of November.)
- c) DCC: temporary road closure in Plymouth Road 28-30.11.18. The Council will request that Totnes Road is coned during these works.
- d) SHDC: news release encouraging people to be 'emergency-ready'.
- e) Space to Talk project in Totnes, supporting adolescent mental health.
- f) SB Community Energy Society 5th anniversary event 29 September.
- g) Sustainable South Brent: a 'Brent bees, bugs and butterflies' project is in discussion.
- h) SHDC: proposed changes to SHDC pre-application process for planning.
- i) Devon Association of Local Councils: annual report 2017-18 and Devon Remembers commemorative booklet.

All noted by the Parish Council.

PC 31-9-18 Report highway matters and any street cleaning required

- Outside 'Deanbrook' there is a dip in the road (following SWW works) which will become a sink hole if not filled soon.
- Parking enforcement officers will be asked to visit the area around the Primary school at the beginning and end of the school day, to help combat inconsiderate parking.
- Fly tipping will be reported on the SHDC website.
- Householders in Harwell Lane will be asked to trim their hedges.

PC 32-9-18 Items for press release and/or the newsletter

None.

PC 33-9-18 Items for the next agenda

Noted during the meeting.

The meeting closed at 9.30 pm