

## South Brent Parish Council

[www.southbrent.gov.uk](http://www.southbrent.gov.uk)

### CHAIRMAN

Cllr Cathie Pannell  
Greenfield  
Corn Park  
South Brent  
TQ10 9DQ  
Tel: 01364 72275  
[chairman@southbrent.gov.uk](mailto:chairman@southbrent.gov.uk)



### CLERK

Mrs Julia Willoughby  
PO Box 246  
Totnes  
Devon  
TQ9 9DY  
Tel: 01364 72894  
[clerk@southbrent.gov.uk](mailto:clerk@southbrent.gov.uk)

22 January 2019

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 28 January 2019, at 7.30 p.m., at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

**Members of the public and the press are most welcome to attend the meeting.**

Yours faithfully  
*Julia Willoughby*  
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

### AGENDA

1. Record of members present.
2. Apologies for absence.
3. Declarations of interest (and nature) with regard to items on the agenda.
4. Consider the granting of dispensations.
5. Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
6. Police report (Crime and Disorder Reduction).
7. Confirmation of the accuracy of the minutes of the Parish Meeting held on 10 December 2018.
8. Report matters arising from the minutes – for information only.
9. District / County Councillors and DNPA Parish Council representatives report.
10. Parish Council Committees and working groups and stakeholder groups:
  - Planning Committee** meeting held on 14 January:
    - A) Draft comment on the Dartmoor Local Plan Review:
      - 7.14 and 7.15:
        - There is a community infrastructure need for a zebra crossing in Exeter Road before any further development south of Exeter Road, South Brent.

- Investigation of the pumping capacity of the main sewer from Palstone Lane to the sewerage treatment works will be necessary.
- There are concerns regarding the limited width of Portford Lane (without removing the stone buttresses – perhaps to be recycled on a development site).

B) Planning Committee minutes of the meeting held on 12 November 2018 to be adopted.

11. Progress with recruitment for the post of Clerk to the Council.
12. Finalise the Precept request for 2019-20 including pay scales from 1.4.19 and business rates payable (email).
13. Progress with S 106 funding projects and sign documents for cricket practice facility.
14. SHDC has requested a Post Installation Inspection Report on the new play area equipment; this can be carried out by the installers for £295.
15. Plan official openings of facilities provided with S 106 funding.
16. Correspondence circulated to Councillors:
  - 1) Ivybridge and District Ring & Ride: grant application for £658.70.
  - 2) A parishioner expresses concerns about traffic issues and suggests a 'gateway' might be provided in Totnes Road, to prevent traffic problems near the school. (Other information provided will be available at the meeting.)
  - 3) South Brent Refugee Support Network: a grant of £100 is requested to cover ongoing activities for another year. (The Council has covered costs invoiced by the Old School Centre, £75 agreed from 1.4.18.)
17. Planning matters: any amended applications.
18. Progress with the installation of a larger post box for the centre of the village.
19. Future upkeep of the toilets at Shipley Bridge.
20. Progress with cycle routes.
21. Update from the Traders' Local Consortium (Cllr Astal-Stain).
22. Report on the celebration event to mark the centenary of the end of the First World War.
23. Update on the Recreation Field including an application to Sport England Community Asset Fund (Cllr Kelly).
24. Consider any Community Benefit Fund applications.
25. Can this community, through the Parish Council, help in the refugee crisis?
26. Finance:
  - i) Reimbursement of the cost of electricity used for Christmas lights.
  - ii) Accounts for payment.
27. Correspondence available on the table at the meeting (or by arrangement with the clerk):
  - a) Campaign for the Protection of Rural England: membership £36 p.a. and seminar 8 February on 'South West Devon's Real Housing Needs'.
  - b) South Brent Primary School: Link Councillor report.
  - c) Highways England: A 38 Wrangaton drainage upgrade works.
  - d) SHDC: applications for the 'Communities Together Fund' will be considered on 7 February at 2 pm.
  - e) A parishioner has contacted our M.P. who has advised there are funds available for Highways issues.
  - f) Devon Association of Local Councils newsletters.

- g) SHDC news releases on waste and recycling services; community banking; S 106 Funds released and becoming a District Councillor.
- h) DCC: applications are invited for Devon Countryside Access Forum (by 22 February).
- i) 'Clerks & Councils Direct' magazine.
- j) Christmas card from Ring & Ride team.
- k) New Year card from Chateauneuf-du-Faou.

- 28. Nominations for Community Champions for 2018.
- 29. Report highway matters and any street cleaning required including a request for a T bar at the vehicular entrance to the play area.
- 30. Items for press release and/or the newsletter.
- 31. Items for the next agenda.
- 32. Dates of Parish Council meetings:

11 Feb - Planning Committee;  
18 Feb - Open Spaces Committee;  
25 Feb - Parish Council.