

South Brent Parish Council

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CHAIRMAN

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CLERK

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18th November 2019

Dear Councillor,

You are hereby summoned to attend a meeting of South Brent Parish Council on Monday 25 November 2019, at 7.30 p.m., at the Village Hall, Station Approach, South Brent.

Councillors are reminded to consider whether any items in their Register of Interests should be updated.

Members of the public and the press are most welcome to attend the meeting.

Yours faithfully
Katharine Griffiths
Clerk to the Council

Before the meeting there will be an Open Forum for discussion with members of the public for 15 minutes for items not included on the agenda (each speaker has a maximum of 5 minutes at the discretion of the Chairman).

AGENDA

- 1) Record of members present.
- 2) Apologies for absence.
- 3) Declarations of interest (and nature) with regard to items on the agenda.
- 4) Consider the granting of dispensations.
- 5) Public participation session with respect to items on the agenda (including any comments from Councillors with a personal interest in an agenda item).
- 6) Police report (Crime and Disorder Reduction).
- To agree that Cllr Fennessey may join the Councillor Advocate Scheme.
- 7) Confirmation of the accuracy of the minutes of the Parish Council meeting held on 28th October 2019.
- 8) Report matters arising from the minutes – for information only.
- 9) District / County Councillors and DNPA Parish Council representatives report.
- 10) Parish Council Committees, working groups and stakeholder groups:
 - A : Climate and Ecological Emergency Working Group**
 - I. To consider the proposed Terms of Reference for the group (Attached)
 - II. To consider the proposed Climate and Ecological Emergency Declaration

- (Attached)
- III. Recommendation that: Point 9 of the declaration is the first task for the working group to carry out.
(Point 9 : Agrees to produce a scoping document within 3 months in order to develop a council strategy to form a 10-year Climate and Ecological Emergency Action Plan 2020 -2030 as a working document for the parish of South Brent.)
- IV. Recommendation that: the working group look into how best to establish a baseline carbon assessment for South Brent and report back to full council by way of a written report.
SSB have updated their original base line report (both attached) It is has been suggested by SSB that as Devon County Council is actively working on a climate change strategy, including a revision of baseline estimates of greenhouse gas emissions. Rather than duplicate effort, it is recommended that South Brent Parish Council, through DALC, should encourage and make use of DCC’s work in this area to ensure consistency.

B) Social Media

Facebook update.

C) SHDC and SBPC Village Centre Group

Consider a proposal to change the parking order for Station Yard to allocate an area of the car park to allow parking for a maximum of 2 hours and no overnight parking.
(Cllr Rafiqi)

11) Correspondence circulated to Councillors:

- i) A request from SSB has been received for a grant from the SBCBF of £600 towards the Climate Fair.
- ii) A donation of £100 has been received towards the cost of the Christmas lights from Aspire Safety Ltd.
- iii) Correspondence has been received from a parishioner to request a bus shelter at Marley Head.

12) Planning matters:

a. Any amended applications

b. Planning applications

Application	Details
DNPA 0486/19	The Meadows, South Brent Removal and replacement of garage and single storey extension
DNPA 0505/19	9 Crowder Park, South Brent Construction of garage and parking area
DNPA 0520/19	Crooked Meadow, South Brent Erection of garage and log store and removal of Nissan hut

c. Tree Applications

- 13) Update on the road safety concerns for the Exeter Road/ Palstone Lane area.
- 14) Progress with the installation of a larger post box for the centre of the village.
- 15) Feed back from the Remembrance Service 2019
- 16) Consideration to be given to the VE Day Celebrations/Service, May 2020.
- 17) Consideration to be given to "Operation London Bridge" the protocol for marking the death of a senior national figure "Operation London Bridge".
- 18) Consideration for any requirements for the Christmas Light Switch on.
- 19) Request for two further quotes for the tree works highlighted by the report. (as per Finance Regs 10.3)
- 20) To agree a request that Solar Panels can be located in the allotment field by Vicarage Road Allotment Association.
- 21) A reminder that any fly tipping incidents can be reported to SHDC.
- 22) Update on the Recreation Field (Cllr Kelly).
- 23) Consider any further Community Benefit Fund applications.
- 24) Finance:
 - 1) Accounts for payment.
- 25) Correspondence available on the table at the meeting (or by arrangement with the clerk):
 - a) 'Clerks & Councils Direct' magazine.
 - b) DALC newsletter
 - c) SLCC magazine
- 26) Report highway matters and any street cleaning required.
- 27) Items for press release and/or the newsletter.
- 28) Items for the next agenda.
- 29) Dates of Parish Council meetings:

 - 2 Dec – Planning
 - 9 Dec – Parish Council