

Minutes of the Parish Council meeting held on 23rd August 2021 at 7.30pm at South Brent Village Hall. The Chairman welcomed everyone to the meeting.

Cllr Richards asked that everyone in the room observe one minutes silence as a mark of respect for the victims of the shootings in Keyham, Plymouth.

Cllr Richards reminded all of the Model Protocol on the filming and recording of Local Council and Committee Meetings which this Council ratified in October 2014 and which is available to read at the entrance to the meeting room, and of Standing Order 3, I. Cllr Granados volunteered that she was recording the meeting and the Chairman reminded her that she cannot record Part 2 items.

Open Forum: None

PC 01-08-21 Record of members present.

Cllr Richards in the chair, Cllrs' Kelly, Astal-Stain, Granados, Cruz, Rafiqi, Pannell, Johnston, Hancock, County Cllr Thomas, District Cllrs' Smerdon and Pannell, Lucy Bruckner clerk to the Council and two members of the public.

PC 02-08-21 Apologies for absence.

Cllrs' Fone and O'Connor.

PC 03-08-21 Declarations of interest (and nature) regarding items on the agenda.

Cllr Rafiqi – personal interest in Item 29. For note she has no further interest in SSB, no longer a trustee.

Cllr Pannell – personal interest in Item 29. Interest in Planning matters as she is the DNPA Member.

Cllr Richards – personal interest in planning application DNPA 0418/21, this being two doors away from a relative of his wife.

PC 04-08-21 Consider the granting of dispensations.

No applications.

PC 05-08-21 Co-option of one Councillor.

No applications received.

PC 06-08-21 Public participation session with respect to items on the agenda (including any comments from Cllrs with a personal interest in an agenda item).

No requests.

PC 07-08-21 Police report (Crime and Disorder Reduction).

None received. Cllr Astal-Stain reported that there were nine crimes in June 2021 within the parish. Cllr Richards - after 10pm on Friday, Saturday and Sundays there is often anti-social behaviour in the play park. Clerk to report to Police. Clerk also informed Cllrs to report to the Police online when they see a problem.

PC 08-08-21 Confirmation of the accuracy of the minutes of the Parish Council meeting held on 26th July 2021.

Agreed unanimously.

PC 09-08-21 Report matters arising from the minutes – for information only.

None to report.

PC 10-08-21 Report from District Councillors Pannell and Smerdon.

Cllr Smerdon. Refuse collection – collection of brown bins has been suspended.

Cllr Johnston arrived during PC 10-08-21.

PC 11-08-21 Report from County Councillor Dan Thomas.

Circulated in advance. There are changes in self isolation rules and mobile Covid testing and vaccination units are out in targeted areas i.e. where vaccine uptake is low. Devon is pro devolution. Cllr Thomas has met with Mr Baines of the Old School Community Centre and reports that it is a great asset to the village.

PC 12-08-21 Highway matters including Church Street and street cleaning programme. Land & Estates will ask the Lengthsman to weed, Cllrs have received many complaints from members of the public.

PC 13-08-21 DNPA Parish Council representatives report (Cllr Cathie Pannell).

DNPA have not met in August, next meeting is Friday 3rd September, no planning on that agenda.

Cllr Thomas left the meeting.

PC 14-08-21 Parish Council committee reports.

None.

PC 15-08-21 Parish Council representatives' reports, including DALC Board member.

Cllr Richards – there are three vacancies to the board of DALC and four applicants including him, this will follow the due process.

PC 16-08-21 DALC AGM and Conference 5th-7th October 2021.

£40 for the first member to attend, £10 per person thereafter. Anyone who wishes to attend please apply to the Clerk. The Clerk and Cllr Richards both confirmed their wish to attend.

PC 17-08-21 Clerks report. Forwarded in advance, for information only.

PC 18-08-21 Planning *Cllr Cathie Pannell left the meeting.*

a. Any amended applications. None.

b. Planning applications

Application	Proposal	Parish Council comment
2998/21/ HHO	Householder application for provision of garage/store (resubmission of 0679/21/HHO). Barleycombe Farm, Avonwick, TQ10 9EX	Object, unjustified, with the current capacity. If members are minded to grant it should be ancillary to the farmhouse in perpetuity.
DNPA 0418/21	Erection of single storey rear/side extension. 47 Courtenay Park, South Brent	No objection. Concerns about the lack of storage with the loss of bin storage.
DNPA 0413/21	Removal of pebble-dash finish to rear elevation and replace with render and cladding. 18 Brakefield, South Brent.	No objection.
DNPA 0445/21	Use of land as residential curtilage/garden. 1 School Gardens, South Brent.	The Parish Council knows no different.

c. Planning Decisions

Application	Proposal	Parish Council Comment	Planning Authority Decision
DNPA 0336/21	Rear extension to provide store room and female WC, The Masonic Hall, Totnes Road, South Brent.	No objection	Granted
DNPA 0344/21	Proposed Single Story Extension to the rear/side. 50 Courtenay Park, South Brent.	No objection	Granted
DNPA 0607/20	Appeal submitted against refusal of permission Edgemoor Stables, Exeter Road, South Brent, Erection of dwelling (Use Class C3) Hotel, B & B Accommodation (Use Class C1) and Office space (Class E) on site of existing stable		

- d. Tree Applications. Cllr Granados has not yet completed this item. Application to fell trees at 20 Clobells.

Cllr Pannell re-joined the meeting.

PC 19-08-21 Finance

ACCOUNTS FOR August 2021

PAYMENTS:

	Payee	Detail	Amount
1	Pennon Water (DD)	Sanderspool Cross toilets - water	9.50
2	Brigantia (DD)	Wi-fi phone - Clerk	18.00
3	J & M J Widdicombe	Weeding	132.00
4	South Brent Village Hall	Hire Main Hall inv 5124	19.50
5	South Brent Village Hall	Hire Main Hall inv 5135	13.00
6	South Brent Village Hall	Hire Main Hall inv 5138	26.00
7	Reimburse clerk	Reference book – Local Councils Explained	25.99
8	The Common Players	Performance of The Tuck Inn	1300.00
9	Reimburse clerk	Amazon – projector	310.05
10	Reimburse clerk	Amazon – carry case for projector	22.99
11	Playdale	Equipment for playpark repair (paid 10.8.21)	172.22
12	PWL B	Loan (DD 16.8.21)	1305.00
13			3354.25

HMRC to pay (Tax and NI) plus Employer Gross NI @ £40.81 = £ 200.90
Payroll Total: **£1362.21**

TOTAL £4716.46

RECEIPTS:

30 July 2021 DCC reference The Common Players £ 500.00
 30 July 2021 SHDC reference The Common Players £ 500.00

FUNDS:

Lloyds accounts 22/08/21:	Treasurers account	£ 7591.85
	Business Bank Instant	£84681.15
	Business Bank Instant Funds	£18831.28

Community Benefit Fund carried forward =	£6481.25	
Less July 2021	£1000.00	
		£ 5481.25

Refugee Group running total = £ 107.25

- i. To agree the Accounts for payment for August 2021.
- ii. To agree the Clerk taking membership of the SLCC at £178.00. Proposed by Cllr Granados and seconded by Cllr Astal-Stain, Agreed unanimously.
- iii. To agree the Clerk undertaking ILCA (details in Clerks report) £120 + VAT. Proposed by Cllr Pannell and seconded by Cllr Rafiqi, agreed unanimously.
- iv. Cllr Pannell read out a report of the Common Players event, The Tuck Inn, which was very successful and leaves the PC with no financial risk. The grants received from Devon County Council and South Hams District Council (SHDC) of £500 each are to be partly refunded at £436 each. Clerk to confirm this procedure.

PC 20-08-21 To consider Station Yard car park issues and the lease.

The issue is parking in general, not just in the car park. The Co-op sells season tickets for their car park. Cllr Rafiqi – the amount of work required for repairs will mean a substantial increase in the precept. The Working Group will discuss the car park with Officers of SHDC and report to the PC in due course. Clerk to contact Cllr Thomas to ask that Civil Enforcement Officers attend on various days of the week.

PC 21-08-21 Railway wood and SSB event.

Cancelled.

PC 22-08-21 Street naming for Springfield Road and Moorland Park.

Springfield Terrace & Moorland Park are hard for delivery drivers to find, the only sign is Springfield Road, not Terrace or Moorland Park. Clerk to liaise with the DC's.

PC 23-08-21 Directions for delivery drivers. Duplicate of PC 22-08-21.**PC 24-08-21 Update on FoAM. Cllr Hancock.** None as yet.**PC 25-08-21 To consider financially supporting the replanting of the Play Park.**

Cost of approximately £450. Cllr Kelly – this will be the maximum risk. Have already instructed the contractor to remove the bamboo, the laurel is awaiting 4B's to discuss at their September meeting. Proposed by Cllr Astal-Stain and seconded by Cllr Pannell, agreed unanimously.

PC 26-08-21 To consider the continuation by South Hams District Council (SHDC) of annually inspecting the Play Park at a cost of £210 + VAT.

This is a subsidised service. Proposed by Cllr Astal-Stain and seconded by Cllr Kelly, agreed unanimously.

PC 27-08-21 Replacement of demolished bench at the Play Park.

Land & Estates to review and decide. Add to next Land & Estates agenda.

PC 28-08-21 On the resignation of the Park keeper/cleaner, last day 31st August 2021, to consider the need to advertisement the position or to employ an agency.

SHDC clean Stockbridge Lane toilets daily, could possibly clean the Play park toilets too or the toilet block could be locked indefinitely. Cllr Rafiqi – use SHDC and get the Lengthsman to do the bus shelters. Biggest problem is the opening and closing of the building, ask the contractors if they could facilitate this. Cllr Guy Pannell – SHDC might not have the availability to do the job. Clerk to ask SHDC if they can take on the cleaning from next Wednesday, and leave the toilet block open. If not possible then engage contractors for a short term contract, maybe six months. Add to Finance and HR agenda. Proposed by Cllr Astal-Stain and seconded by Cllr Rafiqi, agreed unanimously.

PC 29-08-21 To consider SHDC Decision notice Standards Complaints – SHDC and proposed actions.

Resolution. South Hams District Council, 2021-03-11 Code of Conduct Decision Notice. Following numerous breaches of South Brent Parish Council's Code of Conduct and on the advice of SHDC MO The Council resolves that the Subject Member:

- Write a meaningful apology to the former Clerk, that is to be approved by South Hams District Council's Monitoring Officer; without delay
- Be denied direct access to the new Clerk for a period of at least 12 months. This will be reviewed in August 2022. The Subject Member should direct all correspondence to the appropriate Chair(man) of the committee to which the subject relates, with the exception of the Chair of Finance/HR committee, or Chairman of the Council for other matters
- Apologise to the Council
- Be censured by the Parish Council. This will take the form of removal from the positions of Chair(man) and/or Vice Chair(man) of all committees (SBPC Standing Order 14 d) & (SHDC-Dealing_with_Standards_Complaints_page-26-Other-Actions) in order to remove any interaction with the Clerk.

South Brent Parish Council will make a formal complaint to SHDC for the extraordinary length of time for the complaint to be resolved, which would appear to be over 12 months, the lack of dates on the final decision notice of the timeline of the complaint and the extraordinary length of time for the request by the Subject Member for a review to be undertaken, which would appear to be over five months.

This resolution was proposed by Cllr Richards, seconded by Cllr Kelly and approved by the Council.

PC 30-08-21 PART 2

- 1.1 Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, to resolve to exclude the public and press due the confidential nature of the business to be transacted.
- 2.1 To resolve re-admittance of public and press to the meeting.

PC 31-08-21 Items for future agendas.

Arrangements for the Remembrance Service and Act of Remembrance.

To consider the Queens Platinum Jubilee and the Queens Green Canopy, June 2022.

PC 32-08-21 Dates of the next Parish Council meetings:

13th September 2021 Planning (if required) followed by Finance/HR committee.

27th September full council.

The Chairman closed the meeting at 9.31pm.